

**LAS VIRGENES – MALIBU COUNCIL OF GOVERNMENTS  
GOVERNING BOARD MEETING**

**Tuesday, November 16, 2021, 8:30 AM**

This meeting will take place remotely in accordance with Government Code section 54953(e) *et seq.* (AB 361) and Resolution 21-01, adopted by the Las Virgenes-Malibu Council of Governments Governing Board (COG Governing Board) on October 19, 2021.

To follow the provisions in AB 361 and ensure the safety of the COG Governing Board, staff and the public for the purpose of limiting the risk of COVID-19, in-person public participation at the meeting will not be allowed. To allow for public participation, the COG Governing Board will conduct its meeting through Zoom Video Communications. Members of the public can observe and participate in the meeting. To observe the meeting, download Zoom on any phone, tablet, or computer device and enter the following meeting link:

<https://us02web.zoom.us/j/83222969397?pwd=OEJsSmFESStBY21Bc2M0WTVENkJKZz09>

Meeting ID: 832 2296 9397 • Passcode: 864844

A public agenda packet is available on the COG's website <http://lvmcog.org/index.html>. Members of the Public who wish to comment on matters before the Governing Board have two options: 1. Make comments limited to three minutes during the Public Comment Period, or 2. Submit an email with their written comments limited to 1,000 characters to [terry@lvmcog.org](mailto:terry@lvmcog.org) no later than 12:00 p.m. on Monday, November 15, 2021. The email address will remain open during the meeting for providing public comment during the meeting. Emails received during the meeting will be read out loud at the appropriate time during the meeting provided they are received before the Board takes action on an item (or can be read during general public comment). For any questions regarding the virtual meeting, please email [terry@lvmcog.org](mailto:terry@lvmcog.org).

**AGENDA**

**1. CALL TO ORDER**

Roll Call of Governing Board Members:

Kelly Honig, Westlake Village, President  
Karen Farrer, Malibu, Vice President  
Stuart Siegel, Hidden Hills  
Denis Weber, Agoura Hills  
Alicia Weintraub, Calabasas

**2. APPROVAL OF THE AGENDA**

**3. PUBLIC COMMENT PERIOD**

Public comments are limited to three minutes per speaker. Pursuant to California Government Code Section 54954.2, the Governing Board is prohibited from discussing or taking immediate action on any item not on the agenda unless it can be demonstrated that the item is of an emergency nature, or the need to take action arose subsequent to the posting of the agenda.

**4. CONSENT CALENDAR**

Consent Calendar items will be approved in one motion unless removed for separate discussion or action.

- A. October 19, 2021 Draft Meeting Notes – Attachment (page 3-6)
- B. November 2021 Financial Statement – Attachment (page 7)

Recommended Action: Approve Consent Calendar

**5. INFORMATION ITEMS**

- A. Executive Director’s Report – Attachment (page 8-9)
- B. Brand-Huang-Mendoza Tripartisan Land Use Initiative – A representative will make a presentation on the initiative.
- C. Reports from Member Cities on COVID-19
  - Agoura Hills, Calabasas, Hidden Hills, Malibu, and Westlake Village

**6. PUBLIC SAFETY, LEGISLATIVE AND AGENCY PARTNER UPDATES**

- A. Los Angeles County Sheriff’s Department
- B. Los Angeles County Fire Department
- C. Cal Cities
- D. Updates from Legislative Staff and Agency Partners (page 10-15)

**7. ACTION ITEMS**

- A. Los Angeles County Homeless Grant – Attachment (page 16-24)  
Recommended Action: Approve the Los Angeles County Homeless Grant.

**8. GENERAL COMMENTS AND REQUEST FOR FUTURE AGENDA ITEMS**

**9. FUTURE MEETING DATES**

A meeting calendar for 2022 is attached with all Governing Board and Technical Advisory Committee meeting dates. The COG annual reorganization meeting is January 18, 2022. (page 25)

**10. ADJOURNMENT**

**Draft Meeting Notes  
Governing Board Meeting  
VIRTUAL MEETING - VARIOUS LOCATIONS  
October 19, 2021**

*The Governing Board conducted the virtual meeting, via Zoom, and in accordance with California Governor Newsom's Executive Orders N-20-20 and N-35-20 and COVID-19 pandemic protocols.*

1 – Call to Order: President Kelly Honig called the meeting to order at 8:30 AM.

Roll Call of Governing Board members present:

Kelly Honig, Westlake Village, President  
Mikke Pierson, Malibu  
Stuart Siegel, Hidden Hills  
Denis Weber, Agoura Hills  
Alicia Weintraub, Calabasas

The following non-voting city elected officials participated in the meeting:

Ned Davis, Councilmember, Westlake Village  
Eniko Gold, Councilmember, Hidden Hills

2 – Approval of Agenda:

The Executive Director announced that he had received Resolution 21-01 from the COG's attorney pertaining to continuation of virtual public meetings after the agenda had been prepared and posted.

**ACTION:** Denis Weber moved to add Resolution 21-01 to the agenda as an urgency item. Stuart Siegel seconded. The Motion carried 5-0, by the following roll call vote:

**AYES:** President Honig and Governing Board members Pierson, Siegel, Weber and Weintraub.

**NOES:** None.

**ABSENT:** None.

President Honig asked the Executive Director to present the resolution and read the title.

**ACTION:** Alicia Weintraub moved to waive further reading and adopt Resolution 21-01. Denis Weber seconded. The Motion carried 5-0, by the following roll call vote:

AYES: President Honig and Governing Board members Pierson, Siegel, Weber and Weintraub.

NOES: None.

ABSENT: None.

President Honig asked for a motion to approve the agenda.

ACTION: Stuart Siegel moved to approve the Agenda. Denis Weber seconded. The Motion carried 5-0, by the following roll call vote:

AYES: President Honig and Governing Board members Pierson, Siegel, Weber and Weintraub.

NOES: None.

ABSENT: None.

3 – Public Comment Period: There were no public comments.

Governing Board member Siegel introduced Eniko Gold, as the newly appointed alternate from the City of Hidden Hills.

4 – Consent Calendar: 4.A. Meeting Notes from September 28, 2021; 4.B. October 2021 Financial Statement.

ACTION: Alicia Weintraub moved to approve the Consent Calendar. Stuart Siegel seconded. The Motion carried 5-0, by the following roll call vote:

AYES: President Honig and Governing Board members Pierson, Siegel, Weber and Weintraub.

NOES: None.

ABSENT: None.

5.A. – Executive Director’s Report: The Executive Director highlighted his report. No action was taken by the Governing Board.

5.B – Status of California State Redistricting: Kimberly Briggs, California Citizens Redistricting Commission, gave the presentation. No action was taken by the Governing Board.

5.C – Status of Los Angeles County Redistricting: Gayla Kraetsch Hartsough, Ph.D., Executive Director LA County CRC gave the presentation. No action was taken by the Governing Board.

5.D – 405 Corridor Project Update – Karen Swift, Senior Manager, Metro, gave the presentation. No action was taken by the Governing Board.

5.E – Reports from Member Cities on COVID-19. The city managers and Governing Board members reported from their respective cities. No action was taken by the Governing Board.

6.A – Los Angeles County Sheriff’s Department: Captain Becerra provided an update from the Lost Hills/Malibu Station.

6.B – Los Angeles County Fire Department: Chief Smith and Megan Currier provided an update from County Fire.

6.C – Cal Cities: Jeff Kiernan provided a legislative update and commented on the recent League of Cities conference.

6.D – Updates from Area Legislators and Agencies. Tessa Charnofsky provided an update from Supervisor Kuehl. Aurelia Friedman, provided a federal update from Congressman Ted Lieu’s office.

7.A – Los Angeles County Emergency Shelters: The Executive Director provided an overview of the request from the City of Malibu for a letter of support to Los Angeles County Board of Supervisors.

ACTION: Mikke Pierson moved to send the letter of support. Alicia Weintraub seconded. The Motion carried 5-0, by the following roll call vote:

AYES: President Honig and Governing Board members Pierson, Siegel, Weber and Weintraub.

NOES: None.

ABSENT: None.

7.B – Measure M 8<sup>th</sup> Year Project List: The Executive Director provided background and highlighted the list.

ACTION: Stuart Siegel moved to approve the Measure M 8<sup>th</sup> Year Project List. Alicia Weintraub seconded. The Motion carried 5-0, by the following roll call vote:

AYES: President Honig and Governing Board members Pierson, Siegel, Weber and Weintraub.

NOES: None.

ABSENT: None.

8. – Comments and Request for Future Agenda Items: No comments or requests.

9. – Future Meeting Dates: President Honig noted the meeting dates.

10. – Adjournment: President Honig adjourned the meeting at 10:01 AM.

Respectfully submitted,

Terry Dipple  
Executive Director



Agoura Hills, CA

# Detail Report Account Detail

Date Range: 07/01/2021 - 11/10/2021

Account	Packet Number	Source Transaction	Description	Vendor	Beginning Balance	Total Activity	Total Debits	Total Credits	Ending Balance
<b>Fund: 090 - AGENCY FUND</b>									
<b>090-0000-210200</b>									
Cog Trust Account									
07/06/2021	GUPT11920	JN04164	COG		-93,271.07	-42,138.42	117,351.42	159,489.84	-135,409.49
07/06/2021	GUPT11920	JN04164	COG				25,000.00	25,000.00	-118,271.07
07/06/2021	GUPT11920	JN04164	COG				25,000.00	25,000.00	-143,271.07
07/06/2021	GUPT11920	JN04164	COG				25,000.00	25,000.00	-168,271.07
07/06/2021	GUPT11921	JN04165	22004-COG Dues				25,000.00	25,000.00	-193,271.07
07/14/2021	CLRT07285	00024859	COG MISCELLANEOUS REVENUE COG				8,622.46	8,622.46	-218,271.07
08/12/2021	APPK02122	07/21	COG 07/21						-226,893.53
08/12/2021	APPK02122	351927	COG Insurance 09/01/21 - 09/01/22	06798 - Gabriel M. Graham			5,750.00		-221,143.53
08/12/2021	APPK02122	7/21	COG 7/21	00164 - Alvarado Pacific Ins. Svcs. In			3,917.74		-217,225.79
08/12/2021	APPK02122	7/21	COG 7/21	04852 - Maureen A. Michellie			8,263.79		-208,962.00
09/09/2021	APPK02174	0821	COG 8/21	04985 - Terry Dipple			14,166.66		-194,795.34
09/09/2021	APPK02174	0821	COG 8/21	04985 - Terry Dipple			14,166.66		-180,628.68
09/09/2021	APPK02174	0821	COG 8/21	04852 - Maureen A. Michellie			8,263.79		-172,364.89
09/25/2021	APPK02182	233270	COG Legal 7/21	06798 - Gabriel M. Graham			5,750.00		-166,614.89
10/06/2021	CLRT07498	00025443	MTA MISCELLANEOUS REVENUE MTA	03162 - Richards, Watson & Geshon			96.00		-166,518.89
10/07/2021	APPK02195	0921	COG 9/21	04985 - Terry Dipple			14,166.66	17,244.92	-183,563.81
10/07/2021	APPK02195	0921	COG 9/21	06798 - Gabriel M. Graham			5,750.00		-169,397.15
10/07/2021	APPK02195	0921	COG 9/21	04852 - Maureen A. Michellie			8,263.79		-161,147.15
10/29/2021	CLRT07571	00025651	MTA MISCELLANEOUS REVENUE MTA	04852 - Maureen A. Michellie			8,622.46	8,622.46	-155,283.16
11/04/2021	APPK02216	1021	COG 10/21	04852 - Maureen A. Michellie			8,263.79		-163,905.82
11/04/2021	APPK02216	1021	COG 10/21	06798 - Gabriel M. Graham			5,750.00		-155,542.03
11/04/2021	APPK02216	1021	COG 10/21	04985 - Terry Dipple			215.88		-149,792.03
11/04/2021	APPK02216	1021	COG 10/21	04985 - Terry Dipple			14,166.66		-149,576.15
11/04/2021	APPK02216	1021	COG 10/21	04985 - Terry Dipple					-135,409.49
<b>Total Fund: 090 - AGENCY FUND:</b>					<b>-93,271.07</b>	<b>-42,138.42</b>	<b>117,351.42</b>	<b>159,489.84</b>	<b>-135,409.49</b>
<b>Grand Totals:</b>					<b>-93,271.07</b>	<b>-42,138.42</b>	<b>117,351.42</b>	<b>159,489.84</b>	<b>-135,409.49</b>

**Governing Board Agenda Report**

**DATE:** November 16, 2021  
**TO:** Governing Board and Alternates  
**FROM:** Terry Dipple, Executive Director  
**SUBJECT:** Executive Director's Report

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**OVERVIEW**

The purpose of this memorandum is to update the Governing Board on the status of COG projects and other items of interest.

**COG's Measure M 8<sup>th</sup> Year Allocation** – A revised project list is on the November agenda as Los Angeles County wanted to submit a project. A new letter will be sent to Metro following Governing Board approval of the revised 8<sup>th</sup> Year Project List at the November meeting. The project list totals approximately \$9 million for the 8<sup>th</sup> year and approximately \$4 million will be carried over to future years.

**Evacuation Plan** – While there has been a lot going on with LA County Office of Emergency Management pertaining to retaining the right vendor for GIS and fire zone maps, Chief Drew Smith and Captain Becerra reported at the November TAC meeting that they collaborated on an evacuation plan that is in place and their respective departments continue to hold regular joint training exercises.

**COG's Homeless Outreach Coordinator** – Gabriel continues to provide weekly updates on his assistance to people experiencing homelessness in the region.

**Redistricting** – Following the presentations at the October COG meeting by representatives from the California Redistricting Commission and the Los Angeles County Citizens Redistricting Commission, I submitted additional comments to the respective commissions regarding the Communities of Interest of the COG cities and desire to have all cities in the same district.

**Homelessness** – The Los Angeles County Homeless Grant is on the agenda for the November COG meeting. See November agenda item 7.A for details. The Statement of Work (SOW) was developed with the input from members of the COG's Homeless Working Group. The SOW was reviewed by the city managers at the November TAC meeting. The TAC is recommending approval.

**COG Homeless Working Group** – The COG's Homeless Working Group will be meeting on Monday, November 22<sup>nd</sup> at 4:00 PM. I have asked representatives from the Sheriff's Department MET and HOST units to provide an update on their respective programs.



**Metro Measure M and R Projects** – I hold two project update meetings a month with Metro: one with their Highway group and one with their Active Transportation group. These meetings and follow up with our cities and Metro keep projects moving through the Funding Agreement and MOU process.

**COG Highway Working Group** – The COG's Highway Working Group will be meeting with Metro on Tuesday, December 7<sup>th</sup> at 3:00 PM. We will be discussing the schedule for Metro's approval of the COG's 8<sup>th</sup> Year Project List and any questions Metro staff has about new and ongoing city projects.

**COG Executive Directors' Meeting** – I continue to coordinate a monthly meeting with Executive Directors from the Los Angeles County COGs. Discussion has centered around homelessness, Metro and SCAG.

**Stormwater Annual Expenditure Reporting Module Informational Sessions** – Los Angeles County, DPW, Flood Control District will host two informational sessions on November 15<sup>th</sup> from 1:30pm – 3:00pm and November 18<sup>th</sup> from 1:30pm to 3:00pm, both using the WebEx Platform. The Safe, Clean Water (SCW) Program Ordinance requires that each City prepare and submit an annual expenditure report by December 31<sup>st</sup>.

To: Las Virgenes-Malibu COG Governing Board  
CC: Terry Dipple, LVMCOG Executive Director  
Subject: SCAG Update November 2021  
From: Rachel Wagner, SCAG Regional Affairs Officer; wagner@scag.ca.gov

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## HIGHLIGHTS FROM November 4th REGIONAL COUNCIL MEETING

### ACTION

#### REGIONAL COUNCIL APPROVES 27 LAST MILE FREIGHT PROJECTS

The Regional Council today approved 27 proposals as a part of the Last Mile Freight Program Phase 1 to be awarded \$10 million. The Regional Council also approved a contingency list of projects that can be considered should additional funding become available through the Mobile Source Air Pollution Reduction Review Committee.

The Last Mile Freight Program Phase 1 is the initial step towards implementing freight-related clean vehicles/equipment and infrastructure to support cleaner air goals. The focus on last mile freight operations is particularly significant as trucks serving the regional distribution market constitute nearly 90 percent of total truck trips in the region.

Following approval of the project list by the Mobile Source Air Pollution Reduction Review Committee, SCAG staff will work closely with the awarded agencies to further define the scopes of work and develop a project initiation schedule and budgets. Read more about the Last Mile Freight Program at [scag.ca.gov/lmfp](http://scag.ca.gov/lmfp).

### INFO

#### IAN CARLTON SPEAKS ON ASSESSING THE POTENTIAL IMPACTS OF SENATE BILL 9 ON HOUSING SUPPLY

Ian Carlton, Co-Founder of MapCraft Labs, presented to the Regional Council on research conducted by UC Berkeley's Turner Center for Housing Innovation on a study which used parcel-level data and an economic model to assess the potential impacts of Senate Bill (SB) 9's provisions on housing in the SCAG region.

Signed into law by Governor Newsom in September 2021, SB 9 allows for by-right lot split and duplex developments on single-family residential parcels. The Turner Center study indicates that approximately seven percent of the region's single-family parcels would be financially feasible to develop under SB 9's provisions, approximately 300,000 new homes in the SCAG region; however, this potential supply increase could address a substantial share of the region's housing need and is significant when compared to

recent housing production. Carlton concluded that it is unknown how many homeowners will want to take advantage of this program and that jurisdictions have wide implementation authority to create programs that will work for their communities.

## ACTION

### REGIONAL COUNCIL APPROVES FUNDING FOR THE INCLUSIVE ECONOMIC RECOVERY STRATEGY

The Regional Council today accepted \$3.5 million in one-time funds from the California Workforce Development Board to support the implementation of recommendations in the Inclusive Economic Recovery Strategy.

The Inclusive Economic Recovery Strategy, adopted by the Regional Council in July 2021, is focused on economic recovery from the pandemic and provides opportunities to ensure inclusive economic growth for SCAG's lower-income communities and communities of color. Through Assembly Bill 129, and with support from Senator Susan Rubio (D-West Covina), SCAG was allocated one-time funds to implement several core recommendations of the strategy including:

- Supporting expansion of the number of, and access to, middle-wage jobs
- Strengthening supply chains and access to contracting opportunities
- Construction apprenticeships and training
- Providing regional data
- Addressing human capital needs

More information on the Inclusive Economic Recovery Strategy can be found at [scag.ca.gov/iers](http://scag.ca.gov/iers).

## ACTION

### REGIONAL COUNCIL APPROVES UPDATES TO CONNECT SOCAL, FTIP AND PEIR

The Regional Council today approved Connect SoCal Amendment No. 1 and 2021 Federal Transportation Improvement Program (FTIP) Consistency Amendment No. 21-05, including the associated transportation conformity determination, as well as Connect SoCal Program Environmental Impact Report Addendum No. 2.

### CONNECT SOCAL AMENDMENT NO. 1 & 2021 FTIP CONSISTENCY AMENDMENT NO. 21-05

Since the adoption of Connect SoCal, the 2020 Regional Transportation Plan/Sustainable Communities Strategy, in September 2020, several projects included in the plan's Project List have experienced technical changes that are time-sensitive. In addition, the county transportation commissions in the SCAG region have also identified

new project priorities in addition to projects that are no longer priorities. The amendments to Connect SoCal and the 2021 Federal Transportation Improvement Program (FTIP) ensure these projects move forward in a timely manner. The amendments will now be forwarded to the appropriate federal and state reviewing agencies for final approval. Learn more about Connect SoCal at [scag.ca.gov/connect-social](http://scag.ca.gov/connect-social) and the 2021 FTIP at [scag.ca.gov/ftip](http://scag.ca.gov/ftip).

## CONNECT SOCAL PROGRAM ENVIRONMENTAL IMPACT REPORT ADDENDUM NO. 2

The Connect SoCal Program Environmental Impact Report (PEIR) Addendum No. 2 analyzes the changes documented in the Connect SoCal Amendment No. 1. SCAG staff has determined that the proposed changes resulting from Connect SoCal Amendment No. 1 would not result in a substantial change to the region-wide impacts. It has also been concluded that the projects identified in the amendment are consistent with the analysis, mitigation measures and findings of fact contained in the previously certified PEIR and Addendum No. 1. Learn more about the PEIR at [scag.ca.gov/peir](http://scag.ca.gov/peir).

## NEWS FROM THE PRESIDENT

### PRESIDENT LORIMORE JOINS BIZFED BOARD OF DIRECTOR'S MEET AND GREET

### PRESIDENT LORIMORE VISITS GO HUMAN & LADOT POP-UP AT MAGNOLIA AVENUE ELEMENTARY SCHOOL

On Wednesday, Oct. 6, President Clint Lorimore joined SCAG's Go Human campaign and the Los Angeles Department of Transportation (LADOT) for a demonstration of temporary street improvements at Magnolia Avenue Elementary School in Los Angeles County on Walk to School Day and Clean Air Day. The demonstration included "School Streets," creating a student plaza adjacent to the school that was closed to vehicle traffic and open to students and families with opportunities to play in the street and provide feedback. The street was reconfigured as a one-way school pick-up and drop-off zone, with safety improvements like bulb-outs and wave delineators to improve safety and streamline access. Air quality monitors were placed to assess impacts. SCAG was thrilled to partner with LADOT to showcase and test out these temporary improvements to improve the safety of students and families traveling to school on Walk to School Day, Clean Air Day and every day.

### PRESIDENT LORIMORE JOINS ONTARIO INTERNATIONAL AIRPORT ANNIVERSARY CELEBRATION

On Monday, Nov. 1, President Lorimore was pleased to join leaders and stakeholders from the Inland Empire and beyond for a celebration of the Ontario International Airport's (ONT) anniversary and hear from leaders including ONT Authority Board of Commissioners President and SCAG Regional Council member Alan Wapner. Several other elected officials were present for the occasion celebrating continued expansion

and contribution to our regional economic recovery. Airports don't just move people; they are a key part of the global economy moving the things we need and want. Happy anniversary to the Ontario International Airport!

## SCAG WELCOMES NEW POLICY COMMITTEE MEMBERS

Since June 2021, SCAG has welcomed nine new elected officials to the Regional Council and SCAG's Policy Committees.

### COMMUNITY, ECONOMIC & HUMAN DEVELOPMENT COMMITTEE

- Ramon Castro, Imperial County Communities of Concern
- Waymond Fermon, Coachella Valley Association of Governments
- Matt LaVere, Ventura County Communities of Concern
- Gabriel Reyes, San Bernardino County Communities of Concern

### ENERGY & ENVIRONMENT COMMITTEE

- Jonathan Ingram, Western Riverside Council of Governments

### TRANSPORTATION COMMITTEE

- Michelle Chambers, Los Angeles County Communities of Concern
- Andrew Do, Orange County Communities of Concern
- Jason Gibbs, North Los Angeles County Transportation Coalition

Michael Vargas, Riverside County Communities of Concern

## NEWS FROM THE EXECUTIVE DIRECTOR

### NEW PROGRAM DETAILS: SOUTHERN CALIFORNIA ECONOMIC SUMMIT

The 12th Annual Southern California Economic Summit is only a few weeks away. SCAG is bringing together leading voices in business, policy, planning and academia on Thursday, Dec. 2 to develop strategies for kickstarting post-COVID economic growth in the region.

To kick off the event, we are excited to have Senator Susan Rubio (D-West Covina) share updates on economic initiatives in the California legislature. The program also includes an insightful look at the state of the region's economy and the key issues that are affecting the region the most and a panel discussion on the core issues threatening Southern California's ability to stay competitive and resources to kickstart inclusive economic growth.

Don't miss this vital conversation on the region's economic future – reserve your seat today. Elected officials and city managers of SCAG's member jurisdictions may attend for free.

## GO HUMAN AWARDED \$1.25M GRANT THROUGH THE CA OFFICE OF TRAFFIC SAFETY

Earlier this year, the California Office of Traffic Safety awarded SCAG's Go Human program a \$1.25 million grant to continue initiatives to improve traffic safety and expand community engagement across the region. With this funding, Go Human will continue to cultivate partnerships and strategies across the region, guided by a holistic, equity-centered approach to safety. Read the full press release [here](#). For details on future activities and events, visit [scag.ca.gov/go-human](https://scag.ca.gov/go-human).

## SCAG CONGRATULATES ICTC EXECUTIVE DIRECTOR MARK BAZA ON HIS RETIREMENT

SCAG would like to congratulate Mark Baza upon his retirement as Executive Director of the Imperial County Transportation Commission (ICTC). Baza has served in his role since May 2010 and during his time has led the development of the agency's new organizational structure, staffing and work programs. Through ICTC, Baza has been actively involved in supporting regional projects that provide immense value to the county and has always shown great appreciation for the role SCAG plays in supporting Imperial County while considering county-specific challenges. We are deeply thankful for his 30+ years of service in regional transportation planning and steadfast commitment to regional collaboration. SCAG will present Baza with a proclamation at his retirement celebration later this month.

Read the full Executive Director's Report for November 2021 and see past reports on the SCAG website.

## HOUSING UPDATES

### Save the Date: SCAG's Housing Working Group

The Housing Working Group is a newly formed group that will provide a forum to engage stakeholders on several housing-related priorities. The first Housing Working Group meeting will be held on Wednesday, Dec. 15, from 9 to 11 a.m. While one of the immediate priorities of the working group is to help develop supportive land-use strategies for Connect SoCal, the 2024 Regional Transportation Plan/Sustainable Communities Strategy, the group will also be engaged in the development of other regional programs and priorities. These include:

- Regional Housing Needs Assessment (RHNA) reform
- Affirmatively Furthering Fair Housing (AFFH)
- Housing element compliance
- Other housing policy goals identified by the working group

Participation is open to all, and city and county staff, housing planners, developers, advocacy and policy organizations, community-based organizations, philanthropy,

community members, housing-focused trade organizations, and labor representatives in the housing industry are encouraged to join. Meetings will be held bi-monthly unless a different frequency is determined to be most beneficial to participants. Sign up here to join the Housing Working Group today!

Visit SCAG's website to learn more about Regional Planning Working Groups.

#### Announcing SCAG's Housing Policy Leadership Academy

Through support from the state's Regional Early Action Planning (REAP) grant program, SCAG is offering the Housing Policy Leadership Academy (SCAG-HPLA), a 10-session online training for emerging and established community leaders who want to better understand how to advance policy solutions to increase the supply and availability of affordable housing. The Academy will begin in February 2022. Applications are due Monday, Jan. 10, 2022, and can be completed online. Apply now! Learn more about the Academy or check out the SCAG-HPLA brochure here.

View additional housing updates & information here

#### UPCOMING MEETINGS

##### NOVEMBER

9th Transportation Demand Management Technical Advisory Committee

16th Legislative/Communications & Membership Committee

18th Technical Working Group

23rd Transportation Conformity Working Group

##### DECEMBER

1st Executive/Administration Committee

7th Transportation Conformity Working Group

7th Sustainable and Resilient Communities Working Group

9th Safe and Active Streets Working Group

9th Equity Working Group

15th Regional Housing Planning Working Group

21st Legislative/Communications and Membership Committee

**Governing Board Agenda Report**

**DATE:** November 16, 2021  
**TO:** Governing Board and Alternates  
**FROM:** Terry Dipple, Executive Director  
**SUBJECT:** Los Angeles County 6-month Homeless Grant Statement of Work

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**OVERVIEW**

The purpose of this memorandum is to provide the Governing Board with information related to the contract with Los Angeles County for 6-month Homeless Grant.

**BACKGROUND**

The DRAFT Statement of Work (SOW) for the new 6-month Los Angeles County Homeless Grant outlines focus areas that the COG's Homeless Working Group discussed and was subsequently reviewed by the city managers at the TAC meeting. The County is doing a 6-month contract (January 1-June 30, 2022) and then will do a 12-month contract to coincide with the fiscal year.

The DRAFT SOW has not been finalized as we are continuing to meet with West Coast Care, LA Family Housing (SPA 2) and St. Joseph Center, The People Concern (SPA 5) and LAHSA to finalize various roles and responsibilities. The contract for the grant funding will be presented to the Governing Board at the January 2022 COG meeting.

**STATEMENT OF WORK HIGHLIGHTS (6-Months)**

- Outreach and Coordination: \$34,500 (Gabriel Graham)
- Family Reunification: \$40,000 (West Coast Care)
- Direct Client Assistance: \$50,000
- Administrative Support: \$6,000 (part-time independent contractor)

**RECOMMENDATION**

That the Governing Board provide comments on the Statement of Work and direction to COG staff.

**Attachment: Statement of Work**



**DRAFT**

**STATEMENT OF WORK  
LAS VIRGENES-MALIBU COUNCIL OF GOVERNMENTS  
REGIONAL HOMELESSNESS COORDINATION AND INNOVATION FUNDS**

**I. Overview**

Homelessness is a regional crisis. As such, one of the top priorities of the Chief Executive Office's Homeless Initiative (CEO-HI) is to continue strengthening the collaboration between the County and diverse stakeholders, including the 88 cities in Los Angeles County. Since cities have jurisdiction over planning/land use activities and have the insight to support locally specific solutions, cities play a unique role in our countywide efforts to prevent and combat homelessness. The Councils of Governments (COGs) have a unique and important role in facilitating a regional approach with their member cities to address homelessness.

The Las Virgenes-Malibu COG (LVMCOG) is a joint powers authority created by the cities of Agoura Hills, Calabasas, Hidden Hills, Malibu and Westlake Village (located in Supervisorial District 3). The LVMCOG Governing Board is comprised of elected officials from each of the LVMCOG's member cities and serves as the primary governing body taking actions to support endeavors aimed at maximizing the quality of life and productivity of the region.

On July 13, 2021, the Board of Supervisors unanimously approved the Fiscal Year (FY) 2021-22 Homeless Initiative Funding Recommendations, which included funding for COGs in Homeless Initiative Strategy E7: Strengthen the Coordinated Entry System, for (1) Regional Homelessness Coordination and (2) Innovation. These funds are intended to be used to support COGs and cities for activities that align with the approved Homeless Initiative Action Plan to Prevent and Combat Homelessness. On April 20, 2021, the Board directed the CEO-HI to reassess the Measure H strategies and make recommendations to improve or modify existing strategies to address the ever-changing homeless crisis. This SOW may be modified based on the outcomes of the re-assessment process.

Additional funding will be recommended during the FY 2022-23 Homeless Initiative Funding Recommendations process for both cities and COGs to continue their work to address homelessness.

This Statement of Work (SOW) is in two parts:

- **Part I: Information on the required deliverables for Regional Homelessness Coordination Funds.** The Las Virgenes-Malibu COG will conduct the activities to support the member cities in regional engagement and city plan implementation. The LVMCOG will receive \$15,000 in Regional Homelessness Coordination Funds.

- **Part II. Information on the required deliverables for Innovation Funds.** COGs should use these funds to support cities to implement activities that align with the approved Homeless Initiative Action Plan to Prevent and Combat Homelessness. These tasks are to be separate from and not duplicative of work funded for Regional Homelessness Coordination. The LVMCOG will receive \$95,000 in Innovation Funds.

Innovation Funds Methodology: LVMCOG Homeless Working Group (HWG) consisting of city staff from each of the five cities held several meetings to discuss homeless grant funds and programs. In addition, the LVMCOG Governing Board and city managers provided input. LVMCOG Executive Director held individual meetings to obtain additional input.

The maximum contract amount is not to exceed \$125,000.

## II. Objective

LVMCOG will use this funding to manage the tasks described below, including coordinating with cities to participate in interjurisdictional activities and meetings and facilitating a regional approach to prevent and combat homelessness in Los Angeles County.

## III. Tasks/Deliverables

### Part 1: Regional Homelessness Coordination Services

#### Task 1: Outreach and Coordination (Priority Area 2)

##### Program Description:

The LVMCOG will retain one full time contractor (Outreach Coordinator) who will provide outreach services. Primary scope of duty will include, but not be limited to:

- Communicate regularly with designated city staff from LVMCOG cities who will report instances where unhoused individuals and families may need assistance and/or resources.
- Work with city staff, public safety partners and homeless service providers to assist homeless people in response to requests received while performing outreach duties.
- Provide linkages to resources available for the homeless population. Provide referrals to any needed services including health, mental health, education, employment, vocational training. Serve as an advocate or liaison to other organizations as needed.
- Participate in Coordinated Entry System and regional case conferencing meetings.
- Participate in LVMCOG Governing Board, Technical Advisory Committee and Homeless Working Group meetings and provide follow up as needed.
- Provide a weekly update that details activities assisting unhoused individuals and responding to requests related to the same.

	<ul style="list-style-type: none"> <li>• Represent LVMCOG at SPA 2 and 5 meetings with service providers.</li> <li>• Attend other meetings, as directed by LVMCOG.</li> </ul>	
	<b>Deliverables/Performance Targets</b>	<b>Timeline</b>
<b>1.a</b>	<p>Submit weekly updates to LVMCOG detailing interaction with unhoused individuals, provide resources. Metrics/Targets to include the following monthly deliverables:</p> <ul style="list-style-type: none"> <li>• Engage at least 12 unduplicated homeless clients</li> <li>• Refer at least 5 unduplicated individuals to prevention services</li> <li>• Refer at least 5 unduplicated individuals to interim housing</li> <li>• Refer at least 5 unduplicated individuals to permanent housing</li> <li>• Refer at least 5 unduplicated individuals to health and mental health services</li> <li>• Refer at least 5 unduplicated individuals to education, employment and vocation training opportunities</li> </ul>	<p>April 2022 June 2022</p>
<b>1.b</b>	Provide recommendations to enhance regional outreach coordination serving the COG catchment area	June 2022
<b>1.c</b>	Attend at least 12 local and regional meetings during the contract term.	April 2022 June 2022
<b>1.d</b>	Participate in the monthly CES and Case Conferencing meetings. At least 5 meetings.	April 2022 June 2022

<b>Task 2: City Coordination (Priority Area 2)</b>		
<p><b>Program Description:</b> LVMCOG Executive Director will facilitate collaboration between Los Angeles County, COG Cities and Communities to work together to combat and prevent homelessness in the Las Virgenes-Malibu Region.</p> <p>LVMCOG Executive Director, Administrative Assistant and Outreach Coordinator will work with cities, non-profit service providers, other community organizations, congregations, and members of the public to ensure the effective coordination of homeless services within the continuum of care, consistent with policies adopted by the cities.</p> <p>LVMCOG will attend local stakeholder coalition meetings, as needed, to ensure there is effective collaboration across the entire region.</p>		
	<b>Deliverables/Performance Targets</b>	<b>Timeline</b>
<b>2.a</b>	Communicate weekly with designated city staff from LVMCOG cities who report instances where unhoused individuals and families may need assistance and/or resources.	April 2022 June 2022
<b>2.b</b>	Work with city staff, public safety partners and homeless service providers on a weekly basis to assist homeless people in response to requests received while performing outreach duties.	Narrative to be included in the progress reports

<b>2.cd</b>	Participate in LVMCOG Governing Board, Technical Advisory Committee and Homeless Working Group meetings and provide follow up, as needed.	
<b>2.d</b>	Develop a regional homelessness plan	<b>June 2022</b>

## Part 2: Innovation Funds

<b>Task 3: Administrative Support (Priority Area 2)</b>		
<p><b>Program Description:</b> The LVMCOG will retain a part time contractor (Administrative Assistant) who will assist the LVMCOG Executive Director (COG ED) with homeless-related administrative tasks pertaining to Innovative Fund related matters. The Administrative Assistant will assist the COG ED:</p> <ul style="list-style-type: none"> <li>• Coordinate meetings with the LVMCOG Homeless Working Group and prepare meeting minutes. Meeting summary will be included in the quarterly report.</li> <li>• Prepare and disseminate information; and handling requests for information from the LVMCOG Governing Board, LVMCOG Technical Advisory Committee, County Homeless Initiative Team, homeless service providers and community members.</li> <li>• Prepare County Homeless Initiative quarterly reports and invoices, statement of work and assist in handling requests for information from the LVMCOG Governing Board, LVMCOG Technical Advisory Committee, Team, homeless service providers and community members.</li> <li>• Maintain database of Service Planning Area stakeholders and resources in homeless services and update, as needed.</li> <li>• Obtain input from cities about the County’s Homeless Initiative strategies, programs and Measure H implementation and the County’s approved strategies and submit comments annually to the County.</li> </ul>		
	<b>Deliverables/Performance Targets</b>	<b>Timeline</b>
<b>3.a</b>	Prepare quarterly reports and invoices	April 2022 June 2022
<b>3.b</b>	Maintain database of SPA stakeholders and resources	Monthly
<b>3.c</b>	Prepare Homeless Working Group meeting minutes	April 2022 June 2022

<b>Task 4: Family Reunification (Priority Area 2)</b>		
<p><b>Program Description:</b> The LVMCOG will begin a 6-month pilot program to address family reunification of unhoused individuals. LVMCOG will enter a contract with West Coast Care, which focuses on repairing broken relationships as a means of achieving sustained long-term recovery. Their top priority is the reunification of homeless individuals with their families and close friends – rebuilding these essential support systems and equipping people for the journey back home. They accomplish this through:</p> <ul style="list-style-type: none"> <li>• <a href="#">How are clients being identified – Do West Coast Care have street-based outreach workers?</a></li> <li>• Earning trust and inspiring hope through daily conversation and addressing immediate needs and concerns.</li> </ul>		

- Contacting estranged family members or friends and acting as mediator between them and the person living outside.
- Providing bus tickets, car repair, and/or other travel resources needed to get the person safely back home.
- Offering long-term support after family reunification.
- Training volunteers to assist in the outreach and reunification efforts.

Referrals will be made by...

	Deliverables/Performance Targets	Timeline
4.a	Execute contract with West Coast Care	Jan./Feb. 2022
4.b	Provide Outreach, engagement and reunification services at least 40 unduplicated individuals/families per month people experiencing homelessness. <ul style="list-style-type: none"> <li>• Contact 40 individuals/families per month</li> <li>• Attempt to reunite at least 1-2 individuals/families per month.</li> <li>• Train 10-15 volunteers to assist in outreach and reunification within the first 60 days.</li> <li>•</li> </ul>	
4.c	Subcontractor to submit a monthly report to the COG including: <ul style="list-style-type: none"> <li>• # of outreach and engagement (At least 40 unduplicated individuals/families)</li> <li>• # of unduplicated individuals/families referred and connected to XXX services (Is it another outreach, interim housing, etc. provider?)</li> <li>• # of unduplicated individuals/families reunited with families (1-2 individuals or families)</li> <li>• At least #% of individuals/families who retain housing for 3 months.</li> </ul>	Monthly

#### Task 5: Direct Client Assistance (Priority Area 2)

**Program Description:** The LVMCOG will begin a 6-month pilot program to provide direct assistance to unhoused individuals who may need car repair, rental assistance, etc. Financial assistance will be based on the investigation and recommendation of the Outreach Coordinator to the LVMCOG Executive Director.

COG will make referrals to the Service Provider. Who will administer the program?

	Deliverables/Performance Targets	Timeline
5.a	Execute a contract with a service provider	Jan/Feb 2022
5.b	Develop program guidelines and procedures that align with the Coordinated Entry System	Feb 2022
5.c	Engage target stakeholders/Partners to increase their awareness of the program	Feb 2022 and ongoing

<b>5.d</b>	Provide services. Monthly metrics to include, but not be limited to: (Enter quarterly target numbers) <ul style="list-style-type: none"> <li>• # of unduplicated referrals</li> <li>• # of unduplicated participants that retain their housing</li> <li>• # of unduplicated participants that transition directly into other permanent housing</li> <li>• # of unduplicated participants that did not enter any homeless services programs within six months of exiting the prevention program (retention)</li> </ul>	April 2022 June 2022
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#### IV. Reporting, Documentation, and Invoices

The COG shall provide quarterly reports, complete on-line surveys, and submit invoices, describing progress made on items in Tasks 1 through 5 listed above. A final report will be due to the County prior to contract expiration describing of the outcomes for all Tasks.

Deliverables	Due Dates						
I. Provide copy of the any subcontracted agreements necessary to implement the funded program in advance for County approval.	Within 60 days of contract execution.						
II. Submit Quarterly Reports and supporting documents.	<table border="1"> <thead> <tr> <th data-bbox="618 1087 1015 1129">Reporting Period</th> <th data-bbox="1015 1087 1468 1129">Submit Report</th> </tr> </thead> <tbody> <tr> <td data-bbox="618 1129 1015 1163">January-March 2022</td> <td data-bbox="1015 1129 1468 1163">April 30, 2022</td> </tr> <tr> <td data-bbox="618 1163 1015 1197">April-June 2022</td> <td data-bbox="1015 1163 1468 1197">June 30, 2022</td> </tr> </tbody> </table>	Reporting Period	Submit Report	January-March 2022	April 30, 2022	April-June 2022	June 30, 2022
Reporting Period	Submit Report						
January-March 2022	April 30, 2022						
April-June 2022	June 30, 2022						
III. Submit Final Report	Prior to contract expiration						

All reports and invoices shall be submitted to the County CEO-HI. Invoices will not be paid without the associated report and must be submitted to the following three email addresses:

CEO-HI COG Lead:  
 Ashlee Oh, Principal Analyst- [AOh@ceo.lacounty.gov](mailto:AOh@ceo.lacounty.gov)  
 With copies to:  
[hiadmin@ceo.lacounty.gov](mailto:hiadmin@ceo.lacounty.gov)  
[HomelessInitiativeCities@lacounty.gov](mailto:HomelessInitiativeCities@lacounty.gov)

**PRICING SCHEDULE  
LAS VIRGENES-MALIBU COUNCIL OF GOVERNMENTS  
REGIONAL HOMELESSNESS COORDINATION AND INNOVATION FUNDING**

**Maximum Contract Amount Not to Exceed: \$125,000**

Up to \$30,000 of the total contract budget is to be paid by County for LVMCOG Regional Homelessness Coordination costs. Up to \$95,000 of the total contract budget is to be paid by County for LVMCOG Innovation costs.

When the Board approves future Fiscal Year funding allocations for Measure H, the contract may be amended to increase the contract budget.

<b>REGIONAL HOMELESSNESS COORDINATION PROGRAM BUDGET*</b>				
<b>STAFFING COSTS</b>				
<b>Position</b>	<b>FTE/Months</b>	<b>Rate</b>	<b>Hours</b>	<b>Total</b>
Outreach Coordinator	1.0 FTE/ 6 months	\$30.29	1040	\$31,500
STAFFING COSTS				\$ 31,500
<b>OPERATIONS COSTS</b>				
Mileage (\$400/mo)				\$2,400
Cellular phone services cost (\$100/mo)				\$ 600
PROGRAM OPERATION COSTS				\$3,000
<b>REGIONAL HOMELESSNESS COORDINATION SUBTOTAL</b>				<b>\$34,500</b>

<b>INNOVATION FUNDS PROGRAM BUDGET*</b>				
<b>STAFFING COSTS</b>				
<b>Position</b>	<b>FTE/Months</b>	<b>Rate</b>	<b>Hours</b>	<b>Total</b>
Administrative Assistant	0.2 FTE/ 6 months	\$25	260	\$6,500
STAFFING COSTS				\$6,500
<b>OPERATIONS COSTS</b>				
<b>Family Reunification (subcontract)</b>				
Trainer				
Outreach Workers				
Supplies (client aide)				
PROGRAM OPERATION COST				<b>\$40,000</b>
<b>Direct Client Assistance</b>				
Staff administering program?				\$ ?

Supplies	\$?
<b>PROGRAM OPERATIONS COSTS</b>	<b>\$ 50,000</b>
<b>INNOVATION FUNDS SUBTOTAL</b>	<b>\$95,000</b>
<b>REGIONAL HOMELESSNESS COORDINATION &amp; INNOVATION FUNDS GRAND TOTAL</b>	<b>\$129,500</b>

\*Changes within line items and/or categories require written authorization from the County Project Manager. Written authorization may be defined to include letter, email, and fax. A contract amendment is not required for changes within line items and/or categories, not to exceed the maximum contract amount.



**Las Virgenes-Malibu COG Meeting Schedule for 2022**

**TAC (1<sup>st</sup> Wednesday)**

January 5<sup>th</sup>  
February 2<sup>nd</sup>  
March 2<sup>nd</sup>  
April 6<sup>th</sup>  
May 4<sup>th</sup>  
June 1<sup>st</sup>  
July 6<sup>th</sup>  
August (no meeting)  
September 7<sup>th</sup>  
October 5<sup>th</sup>  
November 2<sup>nd</sup>  
December (no meeting)

**Governing Board (3<sup>rd</sup> Tuesday)**

January 18<sup>th</sup> (Reorg)  
February 15<sup>th</sup>  
March 15<sup>th</sup>  
April 19<sup>th</sup>  
May 17<sup>th</sup>  
June 21<sup>st</sup>  
July 19<sup>th</sup>  
August (no meeting)  
September 20<sup>th</sup>  
October 18<sup>th</sup>  
November 15<sup>th</sup>  
December (no meeting)

***All meetings will begin at 8:30 AM***