

**LAS VIRGENES – MALIBU COUNCIL OF GOVERNMENTS
GOVERNING BOARD MEETING**

Tuesday, February 20, 2018, 8:30 A.M.

HIDDEN HILLS CITY HALL
Council Chambers
6165 Spring Valley Road, Hidden Hills, CA 91302

AGENDA

1. CALL TO ORDER

Governing Board Members:

Stuart Siegel, President
Alicia Weintraub, Vice President
Laura Rosenthal
Mark Rutherford
Denis Weber

2. APPROVAL OF THE AGENDA

3. PUBLIC COMMENT PERIOD

Members of the public may address the Governing Board on any subject on or off the agenda by raising their hand and being recognized by the President of the Governing Board. Speakers shall limit their comments to three minutes.

Pursuant to California Government Code Section 54954.2, the Governing Board is prohibited from discussing or taking immediate action on any item not on the agenda unless it can be demonstrated that the item is of an emergency nature, or the need to take action arose subsequent to the posting of the agenda.

4. CONSENT CALENDAR

Consent Calendar items will be approved in one motion unless removed for separate discussion or action.

- A. Approval of January 16, 2018 Draft Meeting Notes – Attachment
- B. February 2018 Executive Director’s Report – Attachment
- C. February 2018 Financial Statement – Attachment

Recommended Action: Approve Consent Calendar

5. INFORMATION ITEMS

- A. Preliminary Measure M 5-year Project List – to be distributed at meeting

6. ACTION ITEMS

- A. Confirm Measure R Adjustments – Attachment
- B. COG Measure M Public Participation Element – Attachment

7. LEGISLATIVE UPDATE

- A. League of Cities
- B. Updates from Area Legislators

8. COMMENTS AND REQUEST FOR FUTURE AGENDA ITEMS

9. FUTURE MEETING DATES

TAC meeting: March 7, 2018, 8:30 a.m., Hidden Hills, if needed
Governing Board: March 20, 2018, 8:30 a.m., Hidden Hills

10. ADJOURNMENT

In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call (818) 968-9088 and notify the Executive Director at least twenty-four hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility.

**Draft Meeting Notes
Governing Board Meeting
January 16, 2018**

Item 1 – Call to Order: The meeting was called to order by President Siegel at 8:33 a.m. The meeting was held in the Council Chambers at Hidden Hills City Hall.

Roll Call of Governing Board members present:

Stuart Siegel, President
Alicia Weintraub, Vice President
Laura Rosenthal
Mark Rutherford

Item 2 – Approval of Agenda: There was a motion and second to approve the agenda. Motion carried unanimously.

Item 3 – Public Comment Period: None

Item 4 – Consent Calendar: 4.A Meeting Notes from November 28, 2017, 4.B January 2018 Executive Director’s Report, and 4.C January 2018 Financial Statement. Terry Dipple highlighted his Executive Director’s Report. Following his report, there was a motion and second to approve the items on the consent calendar. Motion carried unanimously.

Item 5.A – FAA NextGen: Malibu City Councilmember Rick Mullen called in to the meeting to make the presentation. Councilmember Mullen stated the FAA is in the process of implementing NextGen, a plan to modernize the National Airspace System (NAS) through 2025. NextGen is intended to adapt the current air traffic management system from a ground-based air traffic control system to a satellite-based system that will allow the FAA to guide and track air traffic more precisely and efficiently. He commented the problem of excessive noise from air traffic in and out of Los Angeles International Airport due to NextGen. There was general discussion about noticeable changes in air traffic in the COG area. Councilmember Mullen expressed concerns that the changes in air traffic were detrimental to the quality of life in Malibu and surrounding communities. President Siegel thanked Councilmember Mullen for bringing this matter to the COG’s attention and asked the Governing Board members to take the NextGen matter back to their respective cities for consideration. No action was taken by the Governing Board as this was an informational item.

Item 5.B – Report on the Safe, Clean Water Program: Russ Bryden, Flood Control, Los Angeles County Department of Public Works, was present to make the presentation. He stated the Board of Supervisors approved a motion in May 2017 to address regional water resilience planning, outreach and engagement and stormwater capture expenditure plan. The motion directed the Department of Public Works, in coordination with other County departments, cities, local water agencies, business stakeholders, non-profit organizations, school districts and other regional stakeholders to design and develop a drought resilience plan in order to increase

drought preparedness and local water self-reliance, improve water quality to protect public health, and advance the abilities of communities in the County to adapt to the effects of climate change. In addition, the Board of Supervisors directed departments to identify the most appropriate funding mechanism needed to implement the plan. The Stakeholders Advisory Committee was formed with representatives from cities, local water agencies, business stakeholders and non-profit organizations. He noted the COG's executive director was a member of the Committee. The Committee will have a recommendation that addresses regional water resilience planning, outreach and engagement and stormwater capture expenditure plan that will include an appropriate parcel tax to implement stormwater projects and programs. President Siegel thanked Russ Bryden for making the presentation. No action was taken by the Governing Board as this was an informational item.

Item 6.A – Measure R Adjustments: Terry Dipple presented the Measure R Adjustments, which include Agoura Hills: The city is requesting to move the remaining \$350,000 from Agoura Road Widening Project to the Kanan Road Corridor Improvement Project. No new funds are included in this request from Agoura Hills. Calabasas: The city is requesting to move \$70,800 from Mulholland Highway Scenic Corridor Project, \$291,400 from the Park and Ride Lot Project, \$23,200 from Parkway Calabasas/US 101 Southbound Off-Ramp Project and \$500,000 from US-101 Off-Ramp at Las Virgenes Road with all \$885,400 going to the Lost Hills Interchange Project. No new funds are included in this request from Calabasas. Los Angeles County: The County has agreed to contribute \$2 million of its unallocated Measure R funds to Calabasas for the Lost Hills Interchange Project. Following discussion, there was a motion and second to approve the COG's Measure R Adjustments as presented. Motion carried unanimously by those present.

Item 6.B – Request from Malibu to Appoint an Alternate Representative to the Santa Monica Bay Restoration Commission: Terry Dipple reported that Malibu City Councilmember Jefferson Wagner is the COG's representative to the SMBRC and the City of Malibu is requesting the COG appoint Mayor Skylar Peak as the alternate representative. There was a motion and second to appoint Skylar Peak as the alternate to the SMBRC. Motion carried unanimously by those present.

Item 6.C – Award Contract to Update the COG's Hazard Mitigation Plan: Terry Dipple reported the COG's Hazard Mitigation Plan Working Group is recommending to the Governing Board that the COG contract with MLC & Associates to prepare an update to the COG's multi-jurisdictional HMP for an amount not to exceed \$70,000. (The grant amount is \$60,000 and the COG cities are required to provide a 25% in-kind match of \$15,000 for a total budget of \$75,000). MLC & Associates was the low bidder and has previously prepared the COG's HMP and subsequent 5-year update. He referred to the MLC & Associates proposal that was included in the agenda material. Following discussion, there was a motion and second to have the COG attorney review the contract for the preparation of the update of the HMP and authorize the COG Executive Director to sign the contract with MLC & Associates. Motion carried unanimously by those present.

Item 7.A – League of Cities: Jeff Kiernan provided a legislative update from the League of Cities.

Item 7.B – Updates from Area Legislators: Aurelia Friedman provided a brief update from Congressman Ted Lieu’s office. Tim Pershing provided an update from Assemblymember Bloom’s office.

Item 8 – Comments and Requests for Future Agenda Items: Governing Board member Rosenthal expressed opposition to proposed offshore oil drilling and inquired if any of the cities were taking formal positions. Karen Swift commented on the Measure M public workshop being held in Agoura Hills this evening.

Item 9 – Future Meeting Dates: President Siegel announced the February meeting dates.

Item 10 – Adjournment: President Siegel adjourned the meeting at 9:55 a.m.

Respectfully submitted,

Terry Dipple
Executive Director

Also in attendance at the January 16, 2018 Governing Board meeting:

Tony Coroalles, City Manager, Calabasas
Reva Feldman, City Manager, Malibu
Kerry Kallman, City Manager, Hidden Hills
Greg Ramirez, City Manager, Agoura Hills
Ray Taylor, City Manager, Westlake Village
Terry Dipple, Executive Director
Rick Mullen, City Council, Malibu (via phone)
Jessica Arden, Deputy City Engineer, Westlake Village
Karen Swift, Metro
Abdollah Ansari, Metro
David Pedersen, LasVirgenes Municipal Water District
Pamela Manning, LA County, DPW
Russ Bryden, LA County, DPW
Josie Gutierrez, LA County, DPW
Aurelia Friedman, Congressman Lieu
Robert Wong, CalTrans
Mary Strenn, ICMA
Tim Pershing, Assemblymember Bloom
Jeff Kiernan, League of Cities

Memorandum

DATE: February 20, 2018
TO: Governing Board
FROM: Terry Dipple, Executive Director
SUBJECT: Executive Director's Report

OVERVIEW

The purpose of this memorandum is to update the Governing Board on the status of COG projects and other items of interest.

Metro Bus System Study – Karen Swift arranged for us to meet with Robert Calix who is heading up Metro's NextGen study that is intended to revise and restructure the Metro bus system. The Metro Board recently approved hiring a consultant to create a more comprehensive bus system. As this process moves forward, it will allow the COG to provide input on bus service issues that have been discussed over the last few years. Metro will be appointing a committee that will include a representative from our COG to work with the consultant on the proposed changes but those details of the committee have not been finalized. Metro expects the review of the bus system to be completed in 2019. Included in this process will be a review and approval by Metro's four Service Councils – one of which is the San Fernando Valley Service Council, which includes the COG cities of Agoura Hills, Calabasas, Hidden Hills and Westlake Village. Malibu is in the South Bay Service Council area, which will also have to approve any changes. Dennis Washburn is the COG's representative on the San Fernando Valley Service Council and his term expires in June 2019.

Measure M – The November 29, 2017 Letter of No Prejudice (LONP) from Metro which will allow the COG to be reimbursed for the development of the 5-year plan for the Multiyear Subregional Program (MSP). Recently, I had a conference call with Metro to discuss the process for the COG to be reimbursed for my time spent in planning and developing the COG's 5-year MSP project list. I subsequently delivered a letter to Metro advising them that the Governing Board directed me to coordinate the planning and development of the project list beginning December 1, 2017 and provided them the details for invoicing. I estimate that from December 2017 through June 2018 the COG will invoice Metro \$50,000-60,000 for my time. I am continuing to work with the COG cities and LA County to revise the funding and project list. A preliminary 5-year project list will be presented at the February 20, 2018 COG meeting. The Measure M Administrative Procedures include a Public Participation Element in the planning and development of the 5-year plan. The Public Participation Element was discussed with the COG's Highway Working Group and I recommended the cities follow through with public workshops/meetings to consult with community stakeholders and the general public to obtain input on the proposed Measure M projects. I attended the first public workshop in

Agoura Hills on January 16, 2018. There were 15-20 people in attendance and Public Works Director Ramiro Adeva and his staff did an excellent job facilitating discussion and answering questions. Calabasas Public Works Director Robert Yalda and his staff have held two public workshops. I plan to attend the Westlake Village public workshop on February 28, 2018. The recommended Public Participation Element also provides an opportunity for additional public input at the TAC and COG meetings. The Public Participation Element was approved by the TAC on February 7, 2018 and it is on the COG agenda for discussion and approval. I will present a revised project list to the Governing Board for discussion at the February 20, 2018 COG meeting and will then meet again with the COG's Highway Working Group on February 28, 2018 to discuss any revisions. The final project list will be presented to the TAC on March 7 and then to the Governing Board for final approval on March 20, 2018 before being forwarded to Metro.

Long Range Transportation Plan - The Long Range Transportation Plan (LRTP) update process is underway at Metro. The LRTP focuses on funding and was last revised in 2010. The LRTP is Metro's financial blueprint for the future prioritizing project funding, programs and new initiatives. The LRTP needs to be updated to reflect the new revenues Metro will receive from Measure M and other funding sources. Metro staff has begun making presentations to the Policy Advisory Council (PAC) which has formed subcommittees to provide input. Metro is shooting for Board adoption of the LRTP in 2020. I will schedule a presentation to the COG at the appropriate time as Metro is planning a significant public outreach effort.

Safe, Clean Water Program – The L.A. County Division of the League of Cities has sent a letter to the Los Angeles County Board of Supervisors, requesting cities to approve the letter and send it I have modified regarding the Safe, Clean Water Program. The League of Cities is asking the COG and member cities to also send a letter. I presented a draft letter to the TAC on February 7, 2018 for consideration. Dave Pedersen, Las Virgenes Municipal Water District was in attendance and offered suggestions to the letter. I had originally planned to bring the letter to the Governing Board for your consideration at the February 20, 2018 COG meeting. However, after further discussions with Dave Pedersen and hearing the discussion at the latest Stakeholders Advisory Committee, I will be having further discussions and will bring the letter back at the March 2018 COG meeting. has established four subcommittee groups to serve in an advisory role for the development of the Safe, Clean Water Program: Governance Subcommittee, Project Selection Criteria Subcommittee, Credits, Incentives, & Rebates Subcommittee and DACs, Stakeholder Involvement, Equity Subcommittee. I have been appointed to the Project Selection Criteria Subcommittee and Joe Bellomo will serve on the Governance Subcommittee. The Flood Control District plans to convene at least 3 and up to 6 subcommittee meetings as needed between February 2018 and April 2018.

Grant Funding for Hazard Mitigation Plan – I received confirmation that Cal OES received the COG's \$60,000 grant application. I notified MLC & Associates that the Governing Board approved their proposal to update the COG's Hazard Mitigation Plan (HMP). The COG's HMP Working Group will be holding a kick-off meeting with the consultant on February 20, 2018. The purpose of the meeting will be to provide city representatives with an overview on the HMP update process, obtain information from each city, review any risk maps that may be

available and discuss any planned mitigation projects or activities. I will keep the Governing Board and TAC updated as we move forward to update the HMP.

Homeless Initiative – The County Homeless Initiative revised the COG’s original Statement of Work for the \$30,000 grant that the Governing Board previously agreed to pass through to Malibu. The revised Statement of Work was presented to the TAC on February 7, 2018 for review. The TAC approved the Statement of Work and I planned to present it to the Governing Board at the February 20, 2018 COG meeting. However, the County Homeless Initiative staff subsequently decided that additional language and a budget needed to be included. On February 15, 2018, Malibu Public Safety Manager Susan Duenas and I held a conference call with County Homeless Initiative staff to discuss the revised Statement of Work. It was agreed that we should make additional revisions to the Statement of Work and continue this matter to the March COG meeting.

Annual Filing Period for Form 700 – The Statement of Economic Interest (Form 700) annual filing period is upon us. As the Filing Officer/Official for the COG, it is my responsibility to make sure Governing Board members Form 700s get filed with the Los Angeles County Executive Office of the Board of Supervisors. You have the option of continuing to have your City Clerk send me a signed hard copy of your Form 700 or you can file it electronically with Executive Office. I recently performed the annual update of the COG roster so you should receive an email from the Executive Office stating you hold a position that requires you to file a Form 700 by **Monday, April 2, 2018**. (The city managers must file their Form 700 with the COG but they do not have to be filed with the Executive Office. The email from the Executive Office will explain their E-Filing System and provide you with the link, login information and explain how you can complete your Form 700 filing electronically. I have begun filing electronically and know that at least one Governing Board member has done the same. If you elect to file your Form 700 the traditional way, please make sure I have it in time to meet the deadline. I will be notified if you elect to file electronically.

Memorandum

DATE: February 20, 2018
TO: Governing Board
FROM: Terry Dipple, Executive Director
SUBJECT: Measure R Adjustments

OVERVIEW

The purpose of this memorandum is to update the Governing Board on the Measure R Adjustments that were approved at the January 2018 COG meeting and to confirm the revisions.

RECOMMENDATION

Review and confirm the following Measure R Adjustments, as described, below. Metro has been notified of the revised Measure R Adjustments.

SUMMARY

Subsequent to the Governing Board approving the COG's Measure R Adjustments at the January 16, 2018 meeting, discussions with Metro necessitated a change to the request by Calabasas. As a result, the COG worked with Metro and Calabasas to make the necessary revisions. There were no changes to Agoura Hills and Los Angeles County. The following COG Measure R Adjustments should be confirmed by the Governing Board:

Agoura Hills – Move the remaining \$350,000 from the Agoura Road Widening Project to the Kanan Road Corridor Improvement Project. No new funds are included in this request from Agoura Hills. (As approved at the January 2018 COG meeting)

Calabasas – Move \$500,000 from US-101 Off-Ramp at Las Virgenes Road to the Lost Hills Interchange Project. No new funds are included in this request from Calabasas.

Los Angeles County – The County has agreed to contribute \$2 million of its unallocated Measure R funds to Calabasas for the Lost Hills Interchange Project. (As approved at the January 2018 COG meeting)

Memorandum

DATE: February 20, 2018
TO: Governing Board
FROM: Terry Dipple, Executive Director
SUBJECT: Measure Multi-year Subregional Program Public Participation Element

OVERVIEW

The purpose of this memorandum is to provide the Governing Board with an overview of the proposed Measure M Multi-year Subregional Program (MSP) Public Participation Element.

RECOMMENDATION

The Technical Advisory Committee reviewed the Measure M MSP Public Participation Element on February 7, 2018 and is recommending approval to the Governing Board.

BACKGROUND

Under the adopted Measure M Guidelines, all of the COGs are responsible for developing and adopting a Public Participation Element that will cover how interest groups are addressed, identify the processes/procedures involved in the engagement effort and key components of the MSP plan. This Public Participation Element must be included in the MSP 5-Year project plan adopted by the Governing Board and subsequently adopted by the Metro Board per the MSP Administrative Procedures. At a minimum, the public participation element must address the interests of: the Subregion represented by the COG cities; County and other local jurisdictions and communities (where projects are located or significantly influencing); and stakeholders. Finally, the Public Participation Element must reference if, and to what extent, the Subregion addresses performance measurement as part of the MSP 5-Year Plan, per the Measure M Administrative Procedures section on performance measurement.

COG staff presented the key points in the Public Participation Element to the COG's Highway Working Group and specifically stressed the requirement to have cities schedule a public workshop or meeting and notify the general public and interested stakeholders who may wish to attend and comment. So far, Agoura Hills and Calabasas have held public workshops and Westlake Village scheduled to hold theirs on Wednesday, February 28, 2018.

Below is staff's recommendation for the COG's required Public Participation Element:

- At the request of the COG, cities have begun the process of developing a preliminary list of proposed city projects based on MSP estimates and 5-year cash flow projections provided by Metro.
- COG staff has begun reviewing the respective project lists with each city and advised cities to schedule a public workshop or meeting and notify the interested stakeholders in addition the general public. This list will distributed to COG member agencies and other stakeholders and will be posted on the COG's website for comment. COG and city staff will attempt to make personal contact with known stakeholders and offer briefings, if desired.
- The proposed project list, as well as any comments received, will be agendized for a TAC meeting for discussion and public input.
- Final recommendations from the TAC will be forwarded to the Governing Board and agendized for discussion and public input at a COG meeting.
- Upon approval of the MSP 5-Year Plan by the Metro Board and subsequent execution of funding MOU's with each individual project implementing agency, further outreach regarding the design, environmental clearance and construction of those projects will be handled individually by the cities and County in accordance with funding guidelines and local policies.

This approach provides numerous opportunities for public participation and stakeholder engagement, and is, therefore, keeping with the requirements and intent of Metro Board direction.