

**LAS VIRGENES – MALIBU COUNCIL OF GOVERNMENTS
GOVERNING BOARD MEETING**

Tuesday, March 20, 2018, 8:30 A.M.

HIDDEN HILLS CITY HALL
Council Chambers
6165 Spring Valley Road, Hidden Hills, CA 91302

AGENDA

1. CALL TO ORDER

Governing Board Members:

Stuart Siegel, President
Alicia Weintraub, Vice President
Laura Rosenthal
Mark Rutherford
Denis Weber

2. APPROVAL OF THE AGENDA

3. PUBLIC COMMENT PERIOD

Members of the public may address the Governing Board on any subject on or off the agenda by raising their hand and being recognized by the President of the Governing Board. Speakers shall limit their comments to three minutes.

Pursuant to California Government Code Section 54954.2, the Governing Board is prohibited from discussing or taking immediate action on any item not on the agenda unless it can be demonstrated that the item is of an emergency nature, or the need to take action arose subsequent to the posting of the agenda.

4. CONSENT CALENDAR

Consent Calendar items will be approved in one motion unless removed for separate discussion or action.

- A. Approval of February 20, 2018 Draft Meeting Notes – Attachment
- B. March 2018 Executive Director's Report – Attachment
- C. March 2018 Financial Statement – Attachment

Recommended Action: Approve Consent Calendar

5. INFORMATION ITEMS

- A. 2018 Multi-jurisdiction Hazard Mitigation Plan Project Briefing – the PowerPoint presentation will be distributed at the meeting.

6. ACTION ITEMS

- A. Measure M 5-year Project List – to be distributed at the meeting.

7. LEGISLATIVE UPDATE

- A. League of Cities
- B. Updates from Area Legislators

8. COMMENTS AND REQUEST FOR FUTURE AGENDA ITEMS

9. FUTURE MEETING DATES

- TAC meeting: April 4, 2018, 8:30 a.m., Hidden Hills, if needed
- Governing Board: April 17, 2018, 8:30 a.m., Hidden Hills

10. ADJOURNMENT

In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call (818) 968-9088 and notify the Executive Director at least twenty-four hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility.

**Draft Meeting Notes
Governing Board Meeting
February 20, 2018**

Item 1 – Call to Order: The meeting was called to order by President Siegel at 8:37 a.m. The meeting was held in the Council Chambers at Hidden Hills City Hall.

Roll Call of Governing Board members present:

Stuart Siegel, President
Alicia Weintraub, Vice President
Laura Rosenthal
Mark Rutherford

Item 2 – Approval of Agenda: There was a motion and second to approve the agenda. Motion carried unanimously.

Item 3 – Public Comment Period: None

Item 4 – Consent Calendar: 4.A Meeting Notes from January 16, 2018, 4.B February 2018 Executive Director’s Report, and 4.C February 2018 Financial Statement. Terry Dipple highlighted his Executive Director’s Report. Following his report, there was a motion and second to approve the items on the consent calendar. Motion carried unanimously.

Item 5.A – Preliminary Measure M 5-year Project List: Terry Dipple presented the preliminary project list for discussion. He highlighted the projects and funding request from each city and the County. It was agreed that further refinement was necessary for the requests to balance the allocations. He agreed to follow up with the COG’s Highway Working Group to further discuss allocations and project funding schedule. It was noted that Agoura Hills and Calabasas have both held public workshops where stakeholders and community members attended to comment and learn more about the projects. Westlake Village’s workshop was going to be held on February 28 and Hidden Hills and Malibu would be holding their meetings in March. The revised Measure M 5-year Project List will be presented for adoption at the March 20, 2018 COG meeting. No action was taken by the Governing Board as this was an informational item.

Item 6.A – Confirm Measure R Adjustments: Terry Dipple stated that Metro reviewed the Measure R Adjustments approved by the COG at the January 2018 meeting and felt that three of the Calabasas projects should not be adjusted until they are audited. Therefore, it is recommended that the Governing Board confirm moving \$500,000 from US-101 Off-Ramp at Las Virgenes Road to the Lost Hills Interchange Project. No new funds are included in this request. However, the \$70,800 from Mulholland Highway Scenic Corridor Project, \$291,400 from the Park and Ride Lot Project and \$23,200 from Parkway Calabasas/US 101 Southbound Off-Ramp Project will not be adjusted at this time. The remaining Measure R Adjustments approved at the January 2018 COG meeting, which include Agoura Hills request to move the remaining \$350,000 from Agoura Road Widening Project to the Kanan Road Corridor

Improvement Project and Los Angeles County request to, are also confirmed. Following discussion, there was a motion and second to approve the Confirm the COG's Measure R Adjustments, as presented. Motion carried unanimously by those present.

Item 6.B – COG Measure M Public Participation Element: Terry Dipple explained that under the adopted Measure M Guidelines, all of the COGs are responsible for developing and adopting a Public Participation Element that will cover how interest groups are addressed, identify the processes/procedures involved in the engagement effort and key components of the MSP plan. The Measure M MSP Public Participation Element includes each city scheduling a public workshop or meeting and notify interested stakeholders in addition the general public. The proposed project list will be forwarded to the Governing Board and agendaized for discussion and public input at a COG meeting. Upon approval of the MSP 5-Year Plan by the Metro Board and subsequent execution of funding MOU's with each individual project implementing agency, further outreach regarding the design, environmental clearance and construction of those projects will be handled individually by the cities and County in accordance with funding guidelines and local policies. There was a motion and second to approve the Measure M Public Participation Element. Motion carried unanimously by those present.

Item 7.A – League of Cities: Jeff Kiernan provided a legislative update from the League of Cities, including SB 827 (Weiner), Prop 68 and 69 and SB 1.

Item 7.B – Updates from Area Legislators: None

Item 8 – Comments and Requests for Future Agenda Items: Governing Board member Rosenthal asked the COG to consider supporting AB 3162 relating to the overconcentration of rehabilitation facilities in residential areas.

Item 9 – Future Meeting Dates: President Siegel announced the March meeting dates.

Item 10 – Adjournment: President Siegel adjourned the meeting at 9:35 a.m.

Respectfully submitted,

Terry Dipple
Executive Director

Also in attendance at the February 20, 2018 Governing Board meeting:

Tony Coroalles, City Manager, Calabasas
Reva Feldman, City Manager, Malibu
Kerry Kallman, City Manager, Hidden Hills
Greg Ramirez, City Manager, Agoura Hills
Ray Taylor, City Manager, Westlake Village
Terry Dipple, Executive Director

Karen Swift, Metro
Mary Strenn, ICMA
Jeff Kiernan, League of Cities
Joe Briglio, SCAG
Juanita Martinez, NCE

Memorandum

DATE: March 20, 2018
TO: Governing Board
FROM: Terry Dipple, Executive Director
SUBJECT: Executive Director's Report

OVERVIEW

The purpose of this memorandum is to update the Governing Board on the status of COG projects and other items of interest.

Measure M – Metro is holding a workshop for the COGs on March 22nd to address the procedural details of the structure and format of the Funding Agreements to access the .5% MSP administrative funds. The COG's 5-year allocation is \$289,000 and I estimate that from December 2017 through June 2018 the COG will ultimately invoice Metro \$50,000 for my time preparing the Measure M Multi-year Subregional Program 5-year Project List. Unfortunately, the COG cannot begin to invoice Metro until the above-mentioned Funding Agreement is finalized with all of the COGs and all parties have signed off. In accordance with the COG's Public Participation Element, all of the COG cities held noticed public workshops/meetings to consult with community stakeholders and the general public and obtain input on the proposed Measure M projects. Malibu and Los Angeles County held a joint meeting. The Public Participation Element also provides an opportunity for additional public input at the TAC and COG meetings. The final project list will be presented to the Governing Board on March 20, 2018. If approved by the Governing Board, the COG will forward the 5-year Project List to Metro.

Metro NextGen Bus System Study – As I reported, last month, the Metro Board recently hired a consultant to create a more comprehensive bus system and is forming a committee with COG representatives to work with the consultant and Metro staff. I notified Metro staff that the Governing Board has appointed Elizabeth Shavelson, Deputy City Manager, Malibu, to serve as the COG's representative to the NextGen Bus Study Committee. Metro expects the review of the bus system to be completed in 2019. Included in this process will be a review and approval by Metro's four Service Councils – one of which is the San Fernando Valley Service Council, which includes the COG cities of Agoura Hills, Calabasas, Hidden Hills and Westlake Village. Malibu is in the South Bay Service Council area, which will also have to approve any changes. I will be meeting with Elizabeth and Nicole Englund to discuss strategies to improve transit services in the COG region. I will monitor the progress of the NextGen Bus Study Committee and will schedule a COG presentation at the appropriate time.

Hazard Mitigation Plan – The COG's HMP Working Group held a kick-off meeting with the consultant on February 20, 2018. The consultant provided city representatives with an overview

on the HMP update process, information they will need from each city, reviewed risk maps and discussed planned mitigation projects and activities. I will make a short PowerPoint presentation at the March 20, 2018 COG meeting. As requested by Cal OES, I provided additional information pertaining to the COG's \$60,000 grant application. I received confirmation from Cal OES that our grant application has been forwarded to FEMA.

Long Range Transportation Plan - The Long Range Transportation Plan (LRTP) update process is underway at Metro. The LRTP focuses on funding and was last revised in 2010. The LRTP is Metro's financial blueprint for the future prioritizing project funding, programs and new initiatives. The LRTP needs to be updated to reflect the new revenues Metro will receive from Measure M and other funding sources. Metro staff has begun making presentations to the Policy Advisory Council (PAC) which has formed subcommittees to provide input. Metro is shooting for Board adoption of the LRTP in 2020. I will schedule a presentation to the COG at the appropriate time as Metro is planning a significant public outreach effort.

Safe, Clean Water Program – I continue to attend the Stakeholders Advisory Committee (SAC) and Project Selection Criteria Subcommittee meetings and Joe Bellomo attends the Governance Subcommittee and the SAC, as my alternate. The SAC has begun to focus on potential tax methodologies and ballot labels for the stormwater funding measure. Dave Pedersen, Las Virgenes Municipal Water District, will be at the April COG meeting to share his thoughts with the Governing Board on the Safe, Clean Water Program. I discussed some of our concerns with Mark Pestrella, Director, LA County, DPW and he said they want to make another presentation to the COG. I will work with Flood Control staff to schedule the presentation.

Homeless Initiative – The County Homeless Initiative team approved the revised Statement of Work for the \$30,000 grant that the Governing Board previously agreed to pass through to Malibu. The County Homeless Initiative staff is preparing the grant contract that will be presented to the COG upon receipt.

Annual Filing Period for Form 700 – The Statement of Economic Interest (Form 700) annual filing period is upon us. As the Filing Officer/Official for the COG, it is my responsibility to make sure Governing Board members Form 700s get filed with the Los Angeles County Executive Office of the Board of Supervisors. You have the option of continuing to have your City Clerk send me a signed hard copy of your Form 700 or you can file it electronically with Executive Office. I recently performed the annual update of the COG roster so you should receive an email from the Executive Office stating you hold a position that requires you to file a Form 700 by **Monday, April 2, 2018**. (The city managers must file their Form 700 with the COG but they do not have to be filed with the Executive Office. The email from the Executive Office will explain their E-Filing System and provide you with the link, login information and explain how you can complete your Form 700 filing electronically. I have begun filing electronically and know that at least one Governing Board member has done the same. If you elect to file your Form 700 the traditional way, please make sure I have it in time to meet the deadline. I will be notified if you elect to file electronically.

Memorandum

DATE: March 20, 2018
TO: Governing Board
FROM: Terry Dipple, Executive Director
SUBJECT: 2018 Multi-jurisdiction Hazard Mitigation Plan

OVERVIEW

A short PowerPoint will be presented at the COG meeting to update the Governing Board on the status of the COG's Hazard Mitigation Plan 2018 update.

RECOMMENDATION

This is an information item. No action is necessary.

Memorandum

DATE: March 20, 2018
TO: Governing Board
FROM: Terry Dipple, Executive Director
SUBJECT: Measure M 5-year Allocation Project List and Descriptions

OVERVIEW

The Measure M Project List spreadsheet will be distributed at the COG meeting. The project descriptions for the cities and Los Angeles County are attached.

LAS VIRGENES-MALIBU COUNCIL OF GOVERNMENTS - MEASURE M PROJECT DESCRIPTIONS

City of Agoura Hills Projects

U.S.101/Palo Comado Interchange – Construction

The scope of work consists of widening the existing overcrossing from 40-feet to 76-feet to accommodate one travel lane in each direction, left-turn pockets, bike lanes, shoulders; and sidewalks. In addition, a signal will be installed at the northbound off-ramp to improve safety and circulation. Rustic aesthetic enhancements have been incorporated in the design to reflect the surrounding community. Currently, the interchange operates at a Level of Service (LOS) “F” in the AM peak hour, and LOS “E” in the PM peak. Project boundaries extend along Palo Comado Canyon Road between Chesebro Road south of the interchange, and the intersection of Driver Avenue and Chesebro Road to the north of the interchange. The project boundaries along the freeway are between post markers 33.0 and 34.4. .

Kanan Corridor, Safety, Operations and Capacity Enhancement Project Study Report – Project Development Support

The Kanan Corridor Project’ study area is Kanan Road, between Thousand Oaks Boulevard and Cornell Road. Kanan Road is one of the most highly traveled roadways in all of the Conejo Valley. Carrying upwards of 40,000 vehicles per day in some areas, the Kanan Corridor presents daily safety and operational challenges for motorists from both Los Angeles County and Ventura County, and has a direct impact to the conveyance of traffic to and from the U.S. 101 mainline. This Project will provide the first analysis phase of the Caltrans process.

This Project will need to improve the safety of multi-modal users of the corridor, namely motorists, cyclists and pedestrians, while also increasing capacity and operational efficiency moving the various users of this corridor to and from the US-101 freeway and the Santa Monica Mountains. Ramps to and from 101-freeway may need modification to include additional lanes. Signals may need to be interconnected via hardwire, rather than the current quasi-synchronization where signal clocks are not truly connected to one another, resulting in eventual drift over time and ultimate inefficiencies in traffic movement. Portions of Kanan Road may need to be re-constructed or rehabilitated to ensure structural stability in the long term, so that regional and local users of the corridor can continue to use this critical route safely.

Roadside Drive Widening – Design

The City of Agoura Hills’ General Plan (General Plan) classifies Roadside Drive (between Cornell Road and Lewis Road) as a “Collector” roadway. The road runs parallel to the U.S.101 Freeway, and acts a bypass route in the event of an emergency. In addition, this segment experiences a large volume of vehicle and pedestrian traffic which will increase with the development of the City’s future Agoura Village. The General Plan further states the City shall develop a

transportation system that serves all modes of travel and meets the needs of all users, as specified in the Complete Streets Act of 2007. By improving Roadside Drive to ultimate capacity, it will ensure the road is fully operational in order to help elevate some of the traffic demand on the U.S. 101, and thus improving freeway operations.

The project would widen the road to include travel, turning, and bike lanes; curb/gutter, sidewalks, and parking. Due to limited funding, the construction of the improvements would be divided into phases. Phase I would include undergrounding transmission lines which will be necessary in order to complete the road widening improvements which will take place as part of Phase II.

Agoura Hills Regional Transit Center - Project Study Report Equivalent (PSRE)

The project is located at the Los Angeles County Public Works yard approximately .3 miles from the U.S. 101/Kanan Interchange, in the City of Agoura Hills. The City has identified a lightly used Los Angeles County Public Works yard as an ideal location to add a transit facility, Park-N-Ride lot, and electronic vehicle charging stations. Currently, the City of Thousand Oaks Transit Center acts as the westernmost hub for transit, but is located in Ventura County. The proposed Agoura Hills Transit Center would provide a vital link to various transportation services located in the counties of Los Angeles and Ventura.

The City of Agoura Hills is known as the “Gateway to the Santa Monica Mountains” with Kanan Road being one of the main connections to the mountains and beaches. As expected, this road encounters long delays due to the heavy volume of traffic. The City currently operates a Summer Beach Bus program with three pick-up and drop-off locations within the city. With this project, the program could be expanded to add a stop at the transit facility in order to reduce traffic impacts along Kanan Road and the Pacific Coast Highway. In addition, the proposed location of the transit project will be located in the center of the City’s future Agoura Village. The vision for Agoura Village is to create a mixed use area consisting of retail stores, office buildings, and multi-family residential living units, while creating a welcoming pedestrian friendly atmosphere that captures the character of Agoura Hills. The Village will become a destination and not just a pass through area for highway users and visitors to the area. With the creation of a centrally located transit hub, the residents, workers, and visitors will be encouraged to use the public transit system, thus reducing the amount of vehicles using the local roads and highways

City of Calabasas Projects

Rondell Park and Ride

The project, when constructed, will provide parking for commuters of the Las Virgenes Corridor and surrounding communities allowing commuters to leave their vehicles and carpool or transfer to either Metro Line 161 or LADOT Commuter Express heading to their final

destinations. The facility will have more than 130 stalls for ride-share parking. There will be no land acquisition required for this project.

Mulholland Hwy Gap Closure/Shoulder Improvements – The gap closure project is to construct and extend the sidewalk and bike lanes around the Calabasas High School. The shoulder improvements will include shoulder paving and widening; creation of safe passage zones at the intersections; and, installation of new drainage system. There will be no land acquisition required for this project.

Old Town Parkway Improvements

The project will replace sidewalk made of worn “trex material” sidewalk with stamped or textured concrete; upgrade street light fixtures that provide better illumination to vehicles and pedestrians; and replace broken tree grates. There will be no land acquisition required for this project.

Citywide Green Streets

The project will be designed to use plants, soil and pervious/permeable materials to slow, filter, and cleanse stormwater runoff from streets. Five corridors in the City have been identified as part of the Green Street Project. Most appropriate stormwater management approaches will be incorporated and used for the five corridors which could include street trees, permeable pavements, bioretention, and/or swales. There will be no land acquisition required for this project.

Las Virgenes Shoulder Improvements

The project will widen and pave shoulder; replace non-conformance guard rails and install additional guardrails as needed; and, upgrade new drainage system. There will be no land acquisition required for this project

City of Hidden Hills Projects

Long Valley US 101 Project

To improve traffic congestion and pedestrian access on the Long Valley Road on-ramp, the City of Hidden Hills proposes to install sidewalk and remove traffic that currently contributes to the congestion. This would be accomplished by constructing a right turnout lane on the Long Valley Rd. on-ramp at the stop-controlled NB U.S. 101 on-ramp (also the intersection with Long Valley Road in Hidden Hills), modifications to the City’s security gate house, the purchase of land to construct a parking lot and staging area for vehicles waiting to enter Hidden Hills, and the construction of sidewalk on the Long Valley Rd. on-ramp and Valley Circle Blvd.

City of Malibu Projects

Westward Beach Parking and Walkway Improvements

The project includes modification to the parking along Westward Beach Road starting at Birdview Avenue and running approximately 1,100 feet west. The project will examine the feasibility of installing angled parking on the beach side of Westward Beach Road, improving parking on the land side of Westward Beach Road, adding a pedestrian walkway and creating a sand barrier on the beach side of Westward Beach Road.

Malibu Canyon Road Improvements

The project includes widening Malibu Canyon Road between the City limits and Malibu Knolls Drive. The road improvements will improve turn movements and traffic flow for all modes of travel through this key regional access point.

Signal System Improvements on Pacific Coast Highway

The project includes the installation of overhead warning signs in the vicinity of the Big Rock Drive intersection and 20356 Pacific Coast Highway to improve safety and traffic flow.

Median Improvements Along Pacific Coast Highway

The project scope includes both the installation of new raised medians and improvements to existing raised medians along Pacific Coast Highway. Sections of the highway corridor to be evaluated for median improvements include:

- From Latigo Canyon Road To Kanan Dume Road
- The intersection of Paradise Cove Road and Pacific Coast Highway
- Busch Drive to Trancas Canyon Road

Parking Lots

The project includes land acquisition, design and construction work to create a new surface parking lot in the Civic Center area or beach areas to reduce congestion and improve safety on Pacific Coast Highway.

City of Westlake Village Projects

The Lindero Linear Park Project

The project consists of a curvilinear pedestrian walkway extending along Lindero Canyon Blvd from Agoura Road to Foxfield Drive, creating a safe corridor for pedestrians by eliminating the need to walk in the street, which has a 45mph speed limit and had a history of pedestrian/vehicular accidents. The project includes bios wales and infiltration elements, site lighting, seat walls, landscape improvements, and irrigation improvements. The area connects to walkways and bike trails that serve the Community Center, Library, new dog park, St Jude's school and church, and Pentachaeta trail head.

Lindero Sidewalk Extension

The project consists of sidewalk extension along Lindero Canyon Blvd, north of the Freeway, where currently no sidewalk exists. The project would include installation of retaining walls, site lighting, landscape improvements, and irrigation improvements. The area would promote walkability in the business area with crossings to shops, local parks, and ultimately connections to City Hall, Library, and other City facilities south of the freeway.

Los Angeles County Projects

Malibu Canyon Road Improvements

A majority of the improvements will be at the intersection of Malibu Canyon Road at Piuma Road. The improvements being considered include the addition of a right-turn lane, modification of the traffic signal, and improved communications to the traffic signal. The County is considering installing fiberoptic communication lines at this traffic signal to connect to our Traffic Management Center in order to monitor this signal. The County of Los Angeles is also considering installing a right-turn lane at the intersection of Las Virgenes Road at Las Virgenes Canyon Road.

Malibu Canyon Road over Malibu Creek Bridge Replacement

Malibu Canyon Road is classified as a minor collector road with two traffic lanes, one lane in each direction, with a bridge clear travel width of 26 feet and a total length of 212 feet at a 24-degree skew angle. The existing three-span bridge has a concrete deck on concrete girder. The existing bridge needs replacement due to the deck condition and the proposed bridge will need to meet current American Association of State Highway and Transportation Organization (AASHTO) standards.

The proposed bridge will have a 57-foot clear traveled width with a 12-foot lane and an 8-foot shoulder in northbound direction and a 12-foot lane and a 14-foot shoulder in the southbound

direction. A 6-foot clear pedestrian walkway will be located along the east side of the bridge, separated from the roadway by a concrete barrier.

This Malibu Canyon Road Bridge Replacement project will consist of two construction stages. Two-way traffic will be maintained during construction of the project.

- Stage 1 construction will consist of removing the existing sidewalk on the east side of the bridge, 1 foot of the existing bridge deck on west side of the bridge, and the guardrails on both sides of the bridge; and constructing the widening portion on each side of the bridge. Two-way traffic will be maintained on the existing portion of the bridge.
- Stage 2 construction will consist of removing the remaining portion of the existing bridge and constructing the middle portion and closure pour of the bridge. Two-way traffic will be maintained on both widened portion from Stage 1.

Topanga Beach Shuttle Service Expansion and Bus Stop Improvements

The Topanga Beach Shuttle connects the Metro Orange Line (Warner Center Station) in Woodland Hills to the Metro Expo Line in Downtown Santa Monica. The County of Los Angeles Department of Public Works is considering improvements and additional bus stops to the transit service by evaluating the frequency, accessibility, and mobility along the Topanga Beach Shuttle Service route. These updates are aimed to improve convenience and reliability of the system as well as increase transit travel. In addition to improving transit service, the County would like to increase transit travel usage and increase mode choice for commuters resulting in environmental, public health, and road/parking savings.