

**LAS VIRGENES – MALIBU COUNCIL OF GOVERNMENTS
GOVERNING BOARD MEETING**

Tuesday, July 21, 2020, 8:30 AM

MEETING INFORMATION AND ACCOMMODATION

Pursuant to the Governor’s Executive Orders, which waived certain Brown Act meeting requirements, including any requirements to make a physical meeting location available to the public; and, most recently, the March 19, 2020 Executive Order, which ordered all residents to stay at home. As such, the Las Virgenes-Malibu Council of Governments will provide Members of the Public the opportunity to view and participate in the meeting remotely using Zoom.

Join Zoom Meeting: <https://zoom.us/j/4714103699> Meeting ID: 471 410 3699

A public agenda packet is available on the COG’s website lvmcog.org. Members of the Public who wish to comment on matters before the Governing Board have two options: 1. Make comments limited to three minutes during the Public Comment Period, or 2. Submit an email with their written comments limited to 1,000 characters to terry@lvmcog.org no later than 12:00 p.m. on Monday, July 20, 2020. The email address will remain open during the meeting for providing public comment during the meeting. Emails received during the meeting will be read out loud at the appropriate time during the meeting provided they are received before the Board takes action on an item (or can be read during general public comment). For any questions regarding the virtual meeting, please contact terry@lvmcog.org.

AGENDA

1. CALL TO ORDER

Governing Board Members:

Illece Buckley Weber, Agoura Hills, President
Kelly Honig, Westlake Village, Vice President
Karen Farrer, Malibu
Stuart Siegel, Hidden Hills
Alicia Weintraub, Calabasas

2. APPROVAL OF THE AGENDA

3. PUBLIC COMMENT PERIOD

Public comments are limited to three minutes per speaker. Pursuant to California Government Code Section 54954.2, the Governing Board is prohibited from discussing or taking immediate action on any item not on the agenda unless it can be demonstrated that the item is of an emergency nature, or the need to take action arose subsequent to the posting of the agenda.

4. CONSENT CALENDAR

Consent Calendar items will be approved in one motion unless removed for separate discussion or action.

A. Approval of June 16, 2020 Draft Meeting Notes – Attachment

B. July 2020 Executive Director’s Report – Attachment

C. July 2020 Financial Statement – Attachment

Recommended Action: Approve Consent Calendar

5. INFORMATION ITEMS

A. Member cities may report on issues and action taken related to the COVID-19 pandemic.

6. PUBLIC SAFETY, LEGISLATIVE AND AGENCY PARTNER UPDATES

A. Las Virgenes Unified School District

B. Los Angeles County Sheriff’s Department

C. Los Angeles County Fire Department

D. League of Cities

E. Updates from Area Legislators and Agencies Partners

7. ACTION ITEMS

A. Discussion of Goals and Priorities for 2020/2021

Recommended Action: Provide direction to staff on goals and priorities for 2020/2021.

8. COMMENTS AND REQUEST FOR FUTURE AGENDA ITEMS

9. FUTURE MEETING DATES

Technical Advisory Committee: Wednesday, September 2, 2020, 8:30 AM

Governing Board: Tuesday, September 15, 2020, 8:30 AM

10. ADJOURNMENT

**Draft Meeting Notes
Governing Board Meeting
June 16, 2020**

The Governing Board conducted the virtual meeting, via Zoom, and in accordance with California Governor Newsom's Executive Orders N-20-20 and N-35-20 and COVID-19 pandemic protocols.

1 – Call to Order: President Weber called the meeting to order at 8:32 AM.

Roll Call of Governing Board members present:

Denis Weber, Agoura Hills, President
Karen Farrer, Malibu
Kelly Honig, Westlake Village,
Stuart Siegel, Hidden Hills
Alicia Weintraub, Calabasas

The following non-voting city elected officials participated in the meeting:

Illece Buckley-Weber, Mayor, Agoura Hills
Ned Davis, Councilmember, Westlake Village
Mikke Pierson, Mayor Pro Tem, Malibu

2 – Approval of Agenda: There was a motion and second to approve the agenda. Motion carried unanimously.

3 – Public Comment Period: There were no public comments and the Executive Director reported that he did not receive any public comments via email or phone.

4 – Consent Calendar: 4.A Meeting Notes from May 19, 2020; 4.B June 2020 Executive Director's Report; and 4.C June 2020 Financial Statement. Terry Dipple highlighted his Executive Director's Report.

ACTION: Governing Board member Siegel moved to approve the Consent Calendar. Governing Board member Weintraub seconded. The Motion carried 5-0, by the following roll call vote:

AYES: President Weber, and Governing Board members Farrer, Honig, Siegel and Weintraub.

NOES: None.

ABSENT: None.

5.A – Member Cities Report on COVID-19: The City Managers provided an update from their respective cities on COVID-19 related issues and actions. No action was taken following the individual city reports.

5.B – Los Angeles County Sheriff's Department Mental Evaluation Team: Sergeant Brandon Barclay, Sheriff's Department MET made the presentation and answered questions. President Weber thanked Sergeant Barclay for participating in the meeting.

5.C – Amended and Restated Joint Exercise of Powers Agreement: The Executive Director presented the Amended and Restated JPA Agreement with the changes requested by the Governing Board. He explained the original JPA Agreement was approved by all of the member cities and that each City Council would need to approve the Amended and Restated JPA Agreement. He will prepare a sample resolution and send it out to the COG cities for adoption. No action was taken.

6.A – Proposed 2020/2021 COG Budget: The Executive Director presented the proposed budget and highlighted estimated revenue and expenditures. He noted that member dues have remained at \$20,000 for over ten years and no salary increases were proposed.

ACTION: Governing Board member Siegel moved to approve the 2020/2021 COG Budget. Governing Board member Farrer seconded. The Motion carried 5-0, by the following roll call vote:

AYES: President Weber, and Governing Board members Farrer, Honig, Siegel and Weintraub.

NOES: None.

ABSENT: None.

6.B – Housing Legislation: The Executive Director presented the list of bills for consideration by the Governing Board and highlighted SB 1120 (Atkins).

ACTION: Governing Board member Siegel moved to send a letter opposing SB 1120 (Atkins), unless amended to omit cities in high fire zones or cities adjacent to high fire zone areas. Governing Board member Honig seconded. The Motion carried 5-0, by the following roll call vote:

AYES: President Weber, and Governing Board members Farrer, Honig, Siegel and Weintraub.

NOES: None.

ABSENT: None.

6.C – Amended and Restated Bylaws: The Executive Director presented the Amended and Restated Bylaws that were prepared by Laurence Wiener, COG Counsel, with the changes requested by the Governing Board.

ACTION: Governing Board member Siegel moved to approve the Amended and Restated Bylaws. Governing Board member Honig seconded. The Motion carried 5-0, by the following roll call vote:

AYES: President Weber, and Governing Board members Farrer, Honig, Siegel and Weintraub.

NOES: None.

ABSENT: None.

President Weber called for the election of the President and Vice President of the Governing Board who would serve for the next six months while the member cities approve the Amended and Restated JPA Agreement.

ACTION: President Weber nominated Illece Buckley Weber to serve as President.

AYES: President Weber, and Governing Board members Farrer, Honig, Siegel and Weintraub.

NOES: None.

ABSENT: None.

ACTION: Governing Board member Weintraub nominated Kelly Honig to serve as Vice President.

AYES: President Weber, and Governing Board members Farrer, Honig, Siegel and Weintraub.

NOES: None.

ABSENT: None.

6.D – Letter to Sheriff Villanueva: The Executive Director provided background and asked whether the Governing Board wanted to send a letter to Sheriff Villanueva confirming the city managers would serve on a panel to interview any future captain candidates for the Malibu/Lost Hills station. President Weber said his City Council was considering such a letter but he was not in favor of sending a letter from the COG. Governing Board members Honig, Siegel and Weintraub did not support sending a letter. Mayor Illece Buckley Weber said she supported Captain Becerra but felt a letter to Sheriff Villanueva confirming the involvement of the city managers in any future appointment of the station captain was needed and communication issues need to be addressed. Governing Board member Farrer agreed with Mayor Buckley Weber. President Weber determined a majority of the Governing Board did not support sending a letter and referred the matter to the cities.

Public comments were made by Pat Maginnis, a Malibu resident, regarding the Sheriff and the Sheriff's station. There were no other public comments.

No action was taken.

7.A – Los Angeles County Sheriff's Department: Captain Becerra provided an update from the Lost Hills/Malibu Station.

7.B – Los Angeles County Fire Department: A Fire Department representative was not present to provide an update.

7.C – League of Cities: Jeff Kiernan provided a legislative update from the League of Cities.

7.D – Updates from Area Legislators and Agencies: Aurelia Friedman provided an update from Congressman Lieu's office and Rachel Wagner provided an update from SCAG.

8 – Comments and Request for Future Agenda Items: Governing Board member Honig asked for COG cities support for Westlake Village's request to the County for a regional reopening that would be tailored to the region.

9 – Future Meeting Dates: The upcoming Governing Board and Technical Advisory Committee meeting dates were announced.

10 – Adjournment: President Weber adjourned the meeting at 10:20 AM.

Respectfully submitted,

Terry Dipple
Executive Director

Memorandum

DATE: July 21, 2020
TO: Governing Board Delegates and Alternates
FROM: Terry Dipple, Executive Director
SUBJECT: Executive Director's Report

OVERVIEW

The purpose of this memorandum is to update the Governing Board on the status of COG projects and other items of interest.

Amended and Restated JPA Agreement – The Amended and Restated JPA Agreement, along with a sample resolution, was sent to all of the cities for adoption.

COG Liability Insurance – I am working with the insurance broker for renewal of the Directors & Officers liability insurance coverage. The liability amount is \$2 million. I expect it to be in place by the September 1, 2020 expiration date.

YouTube Channel – I built a COG YouTube channel to store Zoom meeting recordings, as they are too large for the COG website. In addition, COG project and program videos may also be posted in the future. The channel is a work in progress and still needs some graphics, etc. But it will be an important platform to maintain transparency.

COG's Homeless Outreach Coordinator – Gabriel Graham, the COG's Outreach Coordinator, is in contact with the COG cities and continues to provide weekly updates on his activities with people experiencing homelessness in the region. Gabriel and I will also be participating in City Council meetings to introduce Gabriel to COG cities and answer questions about his activities. So far we are confirmed for Calabasas on August 12th and Westlake Village on September 9th.

SCAG Regional Early Action Planning Grant Program (REAP) – SCAG has received state funding for REAP housing planning grants that it is allocating to the COGs. Unfortunately, our COG is only slated to receive \$16,000. I have reached out to the cities to determine the level of interest in the REAP planning grant funds. Most of the cities have applied for Local Early Action Planning (LEAP) grants from the state, which has more substantial funds available. Subsequent meetings have been arranged with SCAG to explore other housing-specific topics that may help the cities such as objective design and development standards, housing elements, CEQA streamlining, by-right zoning, ADUs, infrastructure planning, housing finance strategies, public engagement, planning

adaptation, Opportunity Zones, tax-increment financing tools, and equity and environmental justice.

Measure M Projects and Funding – I have been in contact with COG cities about submitting new projects to Metro for informal review. The COG's Measure M 7th year funding is \$12,870,156. Metro is requesting the COG annually approve the project list and submit it by the end of September, as we did last year.

Stormwater Investment Plan Development Update – The COG cities are in the North Santa Monica Bay Watershed Area. The watershed area drains to the ocean via multiple creeks including Topanga Canyon, Malibu Creek, Zuma Canyon Creek, and Corral Canyon Creek. The North Santa Monica Bay Watershed Area is estimated to receive up to \$1.8 million annually to fund regional projects and programs. Regional Program funds for the Watershed Area are programmed by the Watershed Area Steering Committee comprised of local stakeholders from agencies, municipalities, and community members from within the Watershed Area. The Steering Committee did not meet in May but is expected to advance a recommended Stormwater Investment Plan (SIP) to the Regional Oversight Committee. Final SIP recommendations are expected to be before the Board of Supervisors this Summer.

Evacuation Plan – The County has assured me the Evacuation Plan is absolutely a priority, however, with COVID-19 issues dominating staff attention, the Evacuation Plan is not a top priority. The lead for Evacuation Planning will be convening a County Working Group once things return to normal in the weeks ahead. I will continue to update the COG as new information becomes available.

Metro NextGen Bus Study – The NextGen Bus Study began in early 2018. The NextGen Regional Service Concept was reviewed and approved by the Metro Board, last Summer. The Regional Service Concept was developed through consideration of both technical data and the priorities and personal experiences Metro heard during the outreach meetings and responses to questionnaires. Metro is going to have virtual public hearings in August. The date for the San Fernando Valley virtual public hearing is Wednesday, August 5, 6:30pm. Call in number is 877-422-8614. Listen in English: 3462125#, Comment in English: 3654496#; Listen in Spanish: 4127050#, Comment in Spanish: 4127057#.

Memorandum

DATE: July 21, 2020
TO: Governing Board Delegates and Alternates
FROM: Terry Dipple, Executive Director
SUBJECT: July 2020 COG Financial Statement

SUMMARY

All of the revenue and expenditures are in accordance with the COG's 19/20 adopted budget.

20/21 Expected Revenue

Dues	100,000
Metro (admin & planning)	57,250
Metro (for consultant)	103,470
LA County Homeless Grant	<u>69,133</u>

Total Expected Revenue **329,853**

20/21 Expenditures to Date **-20,533**

Terry Dipple – 7/20 Ex. Dir.	-12,250
M. Micheline 7/20 Metro	<u>-8,283</u>

Total to Date **-20,533**

Memorandum

DATE: July 21, 2020
TO: Governing Board Delegates and Alternates
FROM: Terry Dipple, Executive Director
SUBJECT: Goals and Priorities for 2020/2021

OVERVIEW

The purpose of this memorandum is to present the Governing Board with information on goals and priorities discussion from previous years.

BACKGROUND

The following is a summary of the discussion at the July 2019 COG meeting. President Weber led the Governing Board in a discussion of goals and priorities for 2019/2020. Governing Board members requested monthly updates from the Sheriff's and Fire Department and asked that it be a regular agenda item. Governing Board members discussed homelessness issues and requested to receive a breakdown of Los Angeles County Measure H funding. Lt. Becerra and the homeless team deputy discussed law enforcement and public safety response to homeless calls and related issues. Governing Board members asked about the advancement of broadband, what other COGs and cities are doing and possibility of using Measure M funds to connect the COG cities. There was also interest in having a special meeting with area legislators.

Current and Continuing COG Priorities

- Measure R and M funds to cities
- Hazard Mitigation/Emergency Preparedness – The COG's Hazard Mitigation Plan was approved by FEMA and the COG cities, in 2019. The HMP was completed using a majority of grant funds.
- Environmental – The COG was actively involved in the negotiations for Measure W (Safe Clean Water) that resulted in significant stormwater funding coming back to the cities and staying in the region.
- Homelessness – The grant funds have been used to pay for hygiene kits and to fund the COG's homeless outreach coordinator.
- Continuing to meet with area legislators to discuss legislation and regional issues.
- Broadband – This issue was also raised by some of the other COGs and we have raised the issue with Metro.

- Evacuation Plan – Los Angeles County Office of Emergency Services continues to say the Evacuation Plan is absolutely a priority, however, with COVID-19 issues dominating attention, the Evacuation Plan is not their top priority. The lead for Evacuation Planning will be convening a County Working Group once things return to normal in the weeks ahead. I will continue to update the COG as new information becomes available.

Possible Discussion Items

- Develop a COG Legislative Agenda to address housing and other legislation that circumvents local control.
- Hold a “General Assembly” meeting and invite all COG City Council members to discuss regional challenges and issues the COG should address. This meeting would require each city to provide notice that their City Council would be participating in the COG meeting. The alternative would be just to have two members from each City Council.
- Expanded legislative effort by retaining a lobbyist

COG Budget Information

Fiscal Year 2020/2021 Revenue: \$329,853

- \$100,000 in member dues (\$20,000 per city)
- \$57,250 from Metro for Measure M project planning and programming
- \$103,470 from Metro for Metro Board Consultant (Maureen Micheline)
- \$69,133 remaining Innovation Funds and Hygiene grant from Los Angeles County Homeless Initiative

Fiscal Year 2020/2021 Expenses: \$295,100

- \$147,000 Executive Director Salary (\$57,250 Measure M Planning and \$89,750 from dues)
- \$99,400 for Maureen Micheline, Metro Board Consultant (\$103,470 from Metro)
- \$42,500 for Gabriel Graham, Outreach Coordinator (remainder on contract)
- \$3,700 for Officers and Directors liability insurance (COG dues)
- \$2,500 for COG legal counsel (COG dues)