

**LAS VIRGENES – MALIBU COUNCIL OF GOVERNMENTS  
GOVERNING BOARD MEETING**

**Tuesday, July 20, 2021, 8:30 AM**

**MEETING INFORMATION AND ACCOMMODATION**

Pursuant to the Governor’s Executive Orders, which waived certain Brown Act meeting requirements, including any requirements to make a physical meeting location available to the public; and, most recently, the March 19, 2020 Executive Order, which ordered all residents to stay at home. As such, the Las Virgenes-Malibu Council of Governments will provide Members of the Public the opportunity to view and participate in the meeting remotely using Zoom via this link:

<https://us02web.zoom.us/j/87520361990?pwd=Q1o0ZHhDQlh6TFBRReEFMeXQ5bkVXUT09>

Meeting ID: 875 2036 1990 • Passcode: 271731

A public agenda packet is available on the COG’s website [lvmcog.org](http://lvmcog.org). Members of the Public who wish to comment on matters before the Governing Board have two options: 1. Make comments limited to three minutes during the Public Comment Period, or 2. Submit an email with their written comments limited to 1,000 characters to [terry@lvmcog.org](mailto:terry@lvmcog.org) no later than 12:00 p.m. on Monday, July 19, 2021. The email address will remain open during the meeting for providing public comment during the meeting. Emails received during the meeting will be read out loud at the appropriate time during the meeting provided they are received before the Board takes action on an item (or can be read during general public comment). For any questions regarding the virtual meeting, please contact [terry@lvmcog.org](mailto:terry@lvmcog.org).

**AGENDA**

**1. CALL TO ORDER**

Roll Call of Governing Board Members:

Kelly Honig, Westlake Village, President  
Karen Farrer, Malibu, Vice President  
Stuart Siegel, Hidden Hills  
Denis Weber, Agoura Hills  
Alicia Weintraub, Calabasas

**2. APPROVAL OF THE AGENDA**

**3. PUBLIC COMMENT PERIOD**

Public comments are limited to three minutes per speaker. Pursuant to California Government Code Section 54954.2, the Governing Board is prohibited from discussing or taking immediate action on any item not on the agenda unless it can be demonstrated that the item is of an emergency nature, or the need to take action arose subsequent to the posting of the agenda.

**4. CONSENT CALENDAR**

Consent Calendar items will be approved in one motion unless removed for separate discussion or action.

A. June 15, 2021 Draft Meeting Notes – Attachment (page 3-6)

B. July 2021 Financial Statement – Attachment (page 7)

Recommended Action: Approve Consent Calendar

**5. INFORMATION ITEMS**

A. Executive Director’s Report – Attachment (page 8-10)

B. A Climate Resilient Strategy for the Santa Monica Mountains: Adaptation, Mitigation & Sustainability. Shea Cunningham, Malibu Foundation, will make the presentation.

C. Hybrid Solar Microgrids – Craig Lewis, CEO, Clean Coalition, will make the presentation.

D. Update on Los Angeles County Evacuation Plan – Kevin McGowan, Director, LA County Office of Emergency Management, will make the presentation.

E. Reports from Member Cities on COVID-19

- Agoura Hills, Calabasas, Hidden Hills, Malibu, and Westlake Village

**6. PUBLIC SAFETY, LEGISLATIVE AND AGENCY PARTNER UPDATES**

A. Los Angeles County Sheriff’s Department

B. Los Angeles County Fire Department

C. Cal Cities

D. Updates from Legislative Staff and Agency Partners (page 11-16)

**7. ACTION ITEMS**

A. Confirm Annual Budget for Fiscal Year 21/22 – Attachment (page 17-18)

Recommended Action: Confirm the annual budget for Fiscal Year 21/22.

B. Confirm Contract with Los Angeles County for 6-month Homeless Grant – Attachment (page 19-33)

Recommended Action: Confirm the 6-month Los Angeles Homeless Grant Contract.

**8. GENERAL COMMENTS AND REQUEST FOR FUTURE AGENDA ITEMS**

**9. FUTURE MEETING DATES**

Technical Advisory Committee Meeting: Wednesday, September 1<sup>st</sup> at 8:30 AM

Governing Board Meeting: Tuesday, September 21<sup>st</sup> at 8:30 AM

**10. ADJOURNMENT**

**Draft Meeting Notes  
Governing Board Meeting  
VIRTUAL MEETING - VARIOUS LOCATIONS  
June 15, 2021**

*The Governing Board conducted the virtual meeting, via Zoom, and in accordance with California Governor Newsom's Executive Orders N-20-20 and N-35-20 and COVID-19 pandemic protocols.*

1 – Call to Order: Vice President Kelly Honig called the meeting to order at 8:30 AM.

Roll Call of Governing Board members present:

Kelly Honig, Westlake Village, President  
Karen Farrer, Malibu, Vice President  
Stuart Siegel, Hidden Hills (left the meeting following the Closed Session)  
Denis Weber, Agoura Hills  
Alicia Weintraub, Calabasas

The following non-voting city elected officials participated in the meeting:

Ned Davis, Councilmember, Westlake Village  
Laura McCorkindale, Mayor Pro Tem, Hidden Hills

2 – Approval of Agenda:

**ACTION:** Alicia Weintraub moved to approve the Agenda. Denis Weber seconded. The Motion carried 5-0, by the following roll call vote:

**AYES:** President Honig, Vice President Farrer and Governing Board members Siegel, Weber and Weintraub.

**NOES:** None.

**ABSENT:** None.

3 – Public Comment Period: None

4 – Consent Calendar: 4.A Meeting Notes from May 18, 2021; 4.B June 2021 Financial Statement.

**ACTION:** Vice President Farrer moved to approve the Consent Calendar. Denis Weber seconded. The Motion carried 5-0, by the following roll call vote:

**AYES:** President Honig, Vice President Farrer and Governing Board members Siegel, Weber and Weintraub.

NOES: None.  
ABSENT: None.

5.A. – Assemblymember Jesse Gabriel provided a legislative update and answered questions. No action was taken by the Governing Board.

5.B – Executive Director’s Report: The Executive Director highlighted his report. No action was taken by the Governing Board.

5.C – Home Ignition Zone Evaluation: Antoine Kunsch made a presentation on behalf of the Resource Conservation District of the Santa Monica Mountains. No action was taken by the Governing Board.

5.D – Reports from Member Cities on COVID-19: City Managers and Governing Board commented on COVID-19-related issues and reopening plans in their respective cities. No action was taken by the Governing Board.

6.A – Los Angeles County Sheriff’s Department: Captain Becerra provided an update from the Lost Hills/Malibu Station.

6.B – Los Angeles County Fire Department: Megan Currier provided an update from County Fire.

6.C – Cal Cities: Jeff Kiernan provided an update from Cal Cities.

6.D – Updates from Area Legislators and Agencies. Tessa Charnofsky provided an update from Supervisor Kuehl and Brittany Jones, Director of Government Liaison, LAHSA introduced herself and provided contact information as it was her first meeting.

7.A – Request for State Budget Allocation for Stormwater Project Planning. The Executive Director presented a draft letter requesting Senator Stern to seek a one-time state budget allocation of \$3.6 million to the Las Virgenes-Malibu Council of Governments for the development of detailed stormwater project planning and analysis studies by its five member cities over a five-year period. President Honig stated that the letter should be addressed to Senator Stern and not his staff. The Governing Board concurred.

**ACTION:** Alicia Weintraub moved to send the letter to Senator Stern seeking a one-time state budget allocation of \$3.6 million to the Las Virgenes-Malibu Council of Governments for the development of detailed stormwater project planning and analysis studies by its five member cities over a five-year period. Denis Weber seconded. The Motion carried 5-0, by the following roll call vote:

AYES: President Honig, Vice President Farrer and Governing Board members Siegel, Weber and Weintraub.

NOES: None.

ABSENT: None.

7.B – Contract with Los Angeles County for 6-month Homeless Grant. The Executive Director presented an overview of the six-month contract in the amount of \$131,000.

ACTION: Stuart Siegel moved to authorize the Executive Director to sign the contract that will provide for a 5% raise for Gabriel Graham, the COG's homeless outreach coordinator and to include a \$400 car allowance and a phone allowance. Denis Weber seconded. The Motion carried 5-0, by the following roll call vote:

AYES: President Honig, Vice President Farrer and Governing Board members Siegel, Weber and Weintraub.

NOES: None.

ABSENT: None.

8. – CLOSED SESSION: At 10:30 AM, the Governing Board adjourned to Closed Session.

CONFERENCE WITH LABOR NEGOTIATOR

Government Code Section 54957.6

Agency Negotiator: Council of Governments President

Unrepresented Employee: Executive Director

Public Employee Performance Evaluation Gov. Code §54957

Title: Executive Director

The Governing Board reconvened the meeting and a quorum was confirmed with Laura McCorkindale replacing Stuart Siegel who left the meeting following the Closed Session. There was nothing to report from the Closed Session.

9. – Proposed Annual Budget for Fiscal Year 2021/2022: The Executive Director highlighted the proposed budget that includes a \$5,000 member dues increase. The budget included \$416,720 in estimated revenue and \$345,665 in estimated expenses.

ACTION: Denis Weber moved to approve the Annual Budget for Fiscal Year 2021/2022. Vice President Farrer seconded. The Motion carried 5-0, by the following roll call vote:

AYES: President Honig, Vice President Farrer and Governing Board members McCorkindale, Weber and Weintraub.

NOES: None.

ABSENT: None.

10. – Comments and Request for Future Agenda Items: None

11. – Future Meeting Dates: President Honig noted the July 2021 meeting dates for the Technical Advisory Committee and Governing Board. She stated that the COG would not hold meetings in August due to vacations and the difficulty in getting a quorum.

12. – Adjournment: President Honig asked for a motion to adjourn the meeting at 10:48 AM.

ACTION: Dennis Weber moved to adjourn the meeting. Alicia Weintraub seconded. The Motion carried 5-0, by the following roll call vote:

AYES: President Honig, Vice President Farrer and Governing Board members McCorkindale, Weber and Weintraub

NOES: None.

ABSENT: None

Respectfully submitted,

Terry Dipple  
Executive Director

***Agenda Item 4.B  
(Consent Calendar)***

**Governing Board Agenda Report**

**DATE:** July 20, 2021  
**TO:** Governing Board and Alternates  
**FROM:** Terry Dipple, Executive Director  
**SUBJECT:** Executive Director's Report

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**OVERVIEW**

The purpose of this memorandum is to update the Governing Board on the status of COG projects and other items of interest.

**State Budget Funding for Stormwater Project Planning and Analysis** – There has been no definitive word back from Senator Stern regarding the COG's June 2021 state budget request for a one-time \$3.6 million allocation from this year's State Budget to support the development of Detailed Stormwater Project Planning and Analysis Studies for all five cities within the COG and County unincorporated watersheds in the North Santa Monica Bay including Topanga and the Santa Monica Mountains Watersheds. I did hear from Evan Goldberg, Senator Stern's Chief of Staff, who indicated they were still trying to get it included in the budget.

**Evacuation Plan** – Kevin McGowan, Director, Los Angeles County, Office of Emergency Management will be participating in the COG meeting to provide an update on the County's Evacuation Plan.

**County Redistricting** – I will be participating in the County Redistricting Commission meeting on July 20<sup>th</sup> at 7:00 PM. A letter from the COG was previously sent to the Commission that has been entered into the official record.

**State Redistricting** – I participated in the California Citizens Redistricting Commission meeting on July 15<sup>th</sup> to provide input on the Community of Interest of the COG cities and the Governing Board action to support keeping the five cities in the same Assembly and Senate districts. As with the County Redistricting Commission, a letter from the COG was also sent to the state commission.

**COG's Highway Working Group Discussing Measure M 8<sup>th</sup> Year Allocation** – The COG's Highway Working Group has held two meetings recently with Metro Highway and Active Transportation staff to discuss Measure M 8<sup>th</sup> Year funding and projects. The COG's 8<sup>th</sup> year allocation is \$13,089,543 (\$2,502,521 for Active Transportation and \$10,587,022 for Highway). Metro will work with the COG/cities over the summer to finalize the project list that will be presented to the TAC and Governing Board in September or October, depending on project feedback and eligibility issues.



**COG Directors/Officers/Liability Insurance** – I worked with the COG’s insurance broker to add Gabriel Graham, as an additional insured. Maureen Micheline was previously added to the policy as an additional insured. The policy should renew prior to September, which is the annual renewal date. The amount of the new policy will be reported, upon receipt.

**North Santa Monica Bay Watershed Area Steering Committee** – I participated in the NSMB WASC meeting on July 14, 2021.

**Metro Measure M Active Transportation** – While I have been meeting twice a month with Metro Highway project managers, I have begun regular meetings with Metro Active Transportation project managers to monitor ongoing COG Measure M AT projects.

**COG Homeless Working Group** – The COG’s Homeless Working Group is scheduled to meet on July 26<sup>th</sup> to discuss possible uses of grant funds. I will be working with the Homeless Working Group and County HI Team on the recommended projects and expenditures that will be brought back to the TAC and Governing Board for approval.

**Los Angeles County-wide COG General Assembly** – Nothing new to report. I am continuing to work on the general assembly for all city councilmembers in the county later this summer and attempting to get the governor as the featured speaker. The idea being, all of the COGs, together, could be a collective voice on urging the governor to work with the cities on issues such as local control and affordable housing instead of pushing the mandates through the legislature. In addition, we want to address homelessness and other issues of interest to all of the COGs and cities. This is a work-in-progress and I will keep you updated.

**COG’s Homeless Outreach Coordinator** – Gabriel and I participated in the Westlake Village City Council study session on homelessness. Gabriel continues to provide weekly updates on his assistance to people experiencing homelessness in the region.

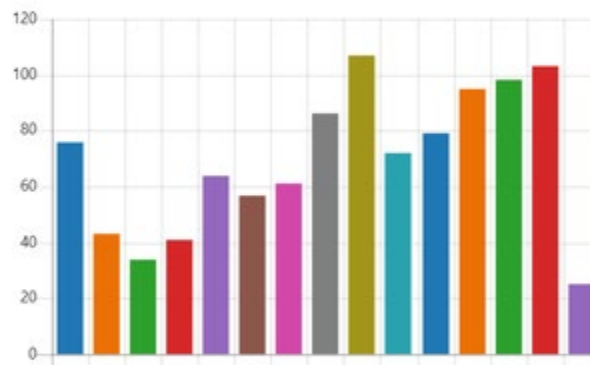
**Metro’s I-405 Comprehensive Multimodal Corridor Plan Advisory Committee** – Metro has initiated the I-405 Comprehensive Multimodal Corridor Plan (CMCP) to address the tremendous transportation demands in and around the corridor that experiences the worst congestion in the state. The intent of the CMCP is to develop a robust and efficient multimodal network that expands mobility opportunities, reduces disparities and supports greater sustainability with an emphasis on equity and accessibility for those who live, work and travel along the corridor. I will provide updates to the Governing Board as the project moves forward.

**Infrastructure LA** – As previously reported, Los Angeles County, Department of Public Works has begun sending out weekly installments of their new initiative, Infrastructure LA. DPW is attempting to create a regional coalition around infrastructure. The goal is to highlight the aging wastewater infrastructure in an attempt to gain federal funding to modernize and refurbish pumping stations and treatment plants, repair or replace cracked pipes that have reached the end of their service life, and to transform wastewater to meet

new needs. Funding for clean water has failed to keep up with inflation and the demands associated with population growth. The American Jobs plan proposes investing \$111 billion to upgrade the country’s drinking water, stormwater, and wastewater systems. Here are the recent nonscientific survey results on the priorities and how to pay for upgrades:

*Question 1: Infrastructure is defined as the basic systems, facilities, and services that are needed for a society to function properly. What does your definition of infrastructure include?*

● Broadband	76
● Workforce Development	43
● Research and Development	34
● Home or community-based ca...	41
● Hospitals	64
● Housing	57
● Schools	61
● Electric Grid and EV infrastruct...	86
● Roads and Bridges	107
● Sea Ports	72
● Airports	79
● Rail	95
● Transit	98
● Drinking Water and Wastewat...	103
● Other	25



*Question 2: How should infrastructure be paid for?*

● Raising the gas tax	38
● Charging fees on electric vehi...	43
● Charging vehicle miles travele...	31
● Corporate taxes	86
● Other	38



To: Las Virgenes-Malibu COG Governing Board  
Subject: SCAG Update June 2021  
From: Rachel Wagner, SCAG Regional Affairs Officer; [wagner@scag.ca.gov](mailto:wagner@scag.ca.gov)

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## **HIGHLIGHTS FROM THE July 1, 2021 REGIONAL COUNCIL MEETING**

### **ACTION**

#### **REGIONAL COUNCIL APPROVES INCLUSIVE ECONOMIC RECOVERY STRATEGY FINAL REPORT**

The Regional Council today approved the [Inclusive Economic Recovery Strategy](#) (IERS). The Inclusive Economic Recovery Strategy is a central piece of SCAG’s more than yearlong effort to promote diversity, equity and inclusion after declaring racism a public health crisis in June 2020.

Collaborating with stakeholders throughout the region, SCAG staff developed the strategy to foster greater opportunity for all and to narrow the economic disparities that exist locally and regionally. The report provides recommendations that focus on four areas – housing, transportation and infrastructure, growth sectors and human capital – and identifies opportunities to promote equity-oriented industry growth, job creation, entrepreneurship, and small business success.

To continue this work, SCAG secured a \$3.5 million budget allocation, thanks to the leadership of Senator Susan Rubio (D-West Covina), to help our agency with the next steps in implementing the IERS. Moreover, the final IERS recommendations align with Governor Newsom’s proposed \$100 billion “California Comeback Plan,” thus positioning SCAG and its cities, counties and partners to leverage the knowledge gained in the IERS process to fund and implement the recommended strategies. The Governor’s plan includes \$600 million for the Community Economic Resiliency Fund, and the targets for this funding are directly aligned with many of the IERS recommendations. Staff will work with partners and the state to secure funding and support partnerships to implement the IERS recommendations that require additional resources.

For more information on IERS and to read the final report visit [scag.ca.gov/inclusive-economic-recovery-strategy](https://scag.ca.gov/inclusive-economic-recovery-strategy).

### **ACTION**

#### **REGIONAL COUNCIL APPROVES PUBLIC HEARING ON SOCAL GREENPRINT**

In a presentation to the Regional Council, SCAG staff provided an update on the [SoCal Greenprint](#). SCAG has been developing the SoCal Greenprint, a required mitigation measure in the Program Environmental Impact Report certified for the Connect SoCal, to provide a practical, accessible resource to help stakeholders prioritize lands for growth and conservation

based on the best available scientific data. The SoCal Greenprint will serve as a web-based tool that compiles more than 100 existing data sources into interactive maps that help stakeholders visualize how to better integrate nature into future growth and development. Regional Council members engaged in a robust discussion regarding the tool and voted to pause the implementation for at least 30 days to hold a public hearing at a future date for further discussion. More information on the SoCal Greenprint can be found at [scag.ca.gov/greenprint](https://scag.ca.gov/greenprint).

## **ACTION**

### **REGIONAL COUNCIL APPROVES SMART CITIES & MOBILITY INNOVATION PROJECTS**

The Regional Council today approved eight local proposals that promote innovative approaches to addressing and solving regional mobility issues as part of the [2020 Sustainable Communities Program](#).

The Smart Cities & Mobility Innovations Call for Projects supports the implementation of three Connect SoCal Key Connections, focusing on Smart Cities and Job Centers, Go Zones, and Shared Mobility/Mobility as a Service, to expand upon our mobility ecosystems and advance the region's vision. The eight selected proposals will develop new solutions to curb space and parking management by utilizing mobility technology, ultimately supporting healthy and equitable communities through the equitable allocation of public resources and air quality improvements.

SCAG staff will work closely with the awarded agencies to further define the scopes of work and develop a project initiation schedule and budgets. Read more about the Sustainable Communities Program at [scag.ca.gov/scp](https://scag.ca.gov/scp).

## **ACTION**

### **REGIONAL COUNCIL RELEASES DRAFT CONNECT SOCAL & 2021 FTIP AMENDMENTS FOR PUBLIC REVIEW**

SCAG's Regional Council approved the release of the Draft Connect SoCal, the Regional Transportation Plan/Sustainable Communities Strategy, Amendment #1 and 2021 Federal Transportation Improvement Program (FTIP) Consistency Amendment #21-05 for public review and comment.

Connect SoCal, the 2020–2045 Regional Transportation Plan/Sustainable Communities Strategy, and the addendum to the Connect SoCal Program Environmental Impact Report were unanimously approved and fully adopted by the Regional Council in September 2020. Connect SoCal is a long-range visioning plan that builds upon and expands land use and transportation strategies established over several planning cycles to increase mobility options and achieve a more sustainable growth pattern. A major component of the Connect SoCal is a Project List containing thousands of individual transportation projects. Since the plan's adoption, some of these projects have experienced technical changes that are time-sensitive. In addition, the county transportation commissions in the SCAG region have also identified new project priorities in addition to projects that are no longer priorities. The proposed amendment to

Connect SoCal and the 2021 FTIP is needed in order to ensure these projects move forward in a timely manner.

The 30-day public review and comment period begins on **July 1, 2021, and ends on July 31, 2021, at 5 p.m.** The [Draft Connect SoCal Amendment #1](#) and the [2021 FTIP Amendment #21-05](#) are now available online. More information on how to participate in the public review and comment process or attend the public hearing is available [here](#).

## **NEWS FROM THE PRESIDENT**

### **EXECUTIVE ADMINISTRATIVE COMMITTEE CONVENES FOR 2021-22 STRATEGIC PLANNING SESSION**

On June 24, SCAG President Clint Lorimore convened the Executive Administration Committee (EAC) for a two-day work planning session at the Mission Inn in the city of Riverside. The session provided EAC members an opportunity to reflect on the past year and included a discussion on strategic planning for the year ahead. A full report will be provided at the September Regional Council meeting.

### **SCAG LEADERSHIP MEETS WITH STATE SENATOR OCHOA BOGH ON HOUSING**

SCAG's executive board officers, including President Lorimore and Second Vice President Carmen Ramirez, joined Legislative/Communications and Membership Committee Chair Alan Wapner and Vice-Chair Peggy Huang to meet with first-term State Senator Rosilicie Ochoa Bogh (R-Yucaipa), who represents California's 23rd Senate District. They were also joined by Regional Council members Randall Putz, Larry McCallon and Rey Santos. Senator Ochoa Bogh shares SCAG's priority of increasing housing affordability while protecting local control. In addition, Senator Ochoa Bogh serves as the Chair of the Inland Empire Caucus and is focused on helping children and families in California thrive. She expressed a desire to continue the conversation and leverage SCAG's resources and knowledge as she continues to advocate for Southern California in Sacramento.

### **PRESIDENT LORIMORE PRESENTS AT RIVERSIDE COUNTY WATER TASK FORCE**

President Lorimore and SCAG's Planning Director Sarah Jepson presented at the Riverside County Water Task Force on the impacts of growth on the Riverside region and water resources. The task force meeting also included presentations from Dr. Mark Grey of the Building Industry Association and Zoe Rodriguez del Rey of the Coachella Valley Water District. Presenters discussed finding the difficult balance in Southern California of creating enough housing for all while using natural resources in a sustainable way. Much of the discussion focused on changes in technology and building practices that could assist in reaching regional housing goals.

## **NEWS FROM THE EXECUTIVE DIRECTOR**

### **RACIAL EQUITY EARLY ACTION PLAN FOLLOW-UP ACTIONS AND IMPLEMENTATION**

Since the Regional Council adopted the Racial Equity Early Action Plan on May 6, staff have been working towards researching and implementing actions. Highlights of these activities include:

- Exploratory discussions are underway with the Lincoln Land Institute and the Claremont Lincoln University regarding potential listening and learning opportunities to provide foundational education to various audiences in the region.
- SCAG's cross-divisional Inclusion, Diversity, Equity and Awareness (IDEA) team is amid a foundational educational workshop series entitled "IDEA Foundations."
- The IDEA team piloted a workshop entitled "Addressing Microaggressions in the Workplace" in June. After attending the pilot education session, SCAG has proceeded to offer the workshop to all staff.
- For June, SCAG's logo was updated to celebrate Pride Month, signifying our support of the LGBTQ+ community. With the modification to our logo, we hope that SCAG can do its part to increase visibility and offer support and a sense of belonging to those within the LGBTQ+ community – both within SCAG and in the region we serve.
- This June, SCAG highlighted the importance of Juneteenth and provided space for staff to take time to celebrate this critical day in U.S. history. As a commitment to advancing racial equity at SCAG and within the region, staff was encouraged to celebrate Juneteenth in their own ways, while providing several resources that educate, uplift and celebrate.
- Research is underway to develop and provide more opportunities for small businesses to learn about SCAG's procurement processes and how to submit bids.
- Human Resources is evaluating SCAG's current recruitment process as a key component of preparing an inclusive and equitable talent management strategy. We have completed the discovery stage, which included a review of current documentation, a review of the agency's diversity, equity and inclusion strategy and objectives related to recruitment, and interviews with staff who have recently engaged in various aspects of the recruitment process.

More information on SCAG's work regarding inclusion, diversity, equity and awareness, including SCAG's definition of Racial Equity, can be found [here](#).

**Read the full Executive Director's Report for July 2021 and see past reports on the SCAG website.**

## INFORMATION

### SUSTAINABLE COMMUNITY PROGRAM LISTENING SESSIONS

#### Civic Engagement, Equity & Environmental Justice Listening Sessions

The upcoming Sustainable Communities Program (SCP) Call for Applications prioritizes Civic Engagement, Equity & Environmental Justice. SCAG would like to hear from you – to listen to your input and to help shape proposed project types. Agencies, jurisdictions and community-based partners are encouraged to participate in one of two listening sessions on July 13<sup>th</sup> and July 15<sup>th</sup>. Register [here](#).

SCAG is looking to shape proposed project types for this Call for Applications, including civic engagement mini-grants across multiple categories, and planning for equity and environmental justice, such as Senate Bill 1000 Environmental Justice Elements, Senate Bill 379 Safety Elements and Assembly Bill 617 Community Emission Reduction Plans.

To support the implementation of SCAG's Racial Equity Early Action Plan, SCAG is seeking to prioritize proposals that fall within or directly benefit Communities of Concern, Senate Bill 535 Disadvantaged Communities and Environmental Justice Areas for this call. For more information on these areas, please see SCAG's [Environmental Justice Tool](#).

#### About the Sustainable Communities Program

The SCP provides planning resources and technical assistance to local agencies to support the implementation of Connect SoCal, a long-range vision for transportation and land use planning for the region. The SCP is hosting multiple funding calls for projects including:

- Active Transportation & Safety: Closed December 2020
- Housing & Sustainable Development: Closed January 2021
- Smart Cities & Mobility Innovations: Closed April 2021
- Civic Engagement, Equity & Environmental Justice: Opening Soon

For more information on this program visit [scag.ca.gov/scp](http://scag.ca.gov/scp)

### TRAFFIC SAFETY PEER EXCHANGES HAPPENING THIS SUMMER

[Register today](#) to connect, learn from, and engage with traffic safety practitioners across Southern California during SCAG's free, virtual *Go Human* [Traffic Safety Peer Exchange](#) series!

## UPCOMING MEETINGS

### JULY

**13<sup>th</sup>** SCP Listening Session

**15<sup>th</sup>** Technical Working Group

**15<sup>th</sup>** Draft Connect SoCal & 2021 FTIP Amendment Public Hearing

**20<sup>th</sup>** Legislative/Communications & Membership Committee

**27<sup>th</sup>** Transportation Conformity Working Group

**24<sup>th</sup>** Emerging Technologies Committee

**28<sup>th</sup>** Modeling Task Force

## **AUGUST**

**3<sup>rd</sup>** Aviation Technical Advisory Committee

**17<sup>th</sup>** Legislative/Communications & Membership Committee

**24<sup>th</sup>** Transportation Conformity Working Group

**26<sup>th</sup>** Emerging Technologies Committee



## **Memorandum**

**DATE:** July 20, 2021  
**TO:** Governing Board Delegates and Alternates  
**FROM:** Terry Dipple, Executive Director  
**SUBJECT:** Annual Budget for Fiscal Year 2021/2022

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### **OVERVIEW**

Following the June 2021 COG meeting, I met with Agoura Hills finance team to discuss the recent dues increase and contract adjustments approved by the Governing Board. Nate Hamburger, City Manager, Christy Pinuelas, Finance Director and Melinda Brodsly, Finance Manager and I discussed the budget and how we could improve the financial transparency and provide a better financial summary for the COG agenda.

Since the County Homeless Grants (one for 6-months and one for 18-months) run through June 2023, it was determined that a 2-year budget projection would best reflect the anticipated revenues and expenditures. Exhibit A reflects the contract changes approved by the Governing Board for Fiscal Year 2021/2022.

### **RECOMMENDATION**

Confirm the revised Annual Budget for Fiscal Year 2021/2022 and budget projection for 2022/2023.

**Las Virgenes - Malibu Council of Governments**  
**Fiscal Year 2021/2022 and 2022/2023 Annual Budget**

<b>REVENUES</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>
Member Dues	\$ 125,000	\$ 125,000
County Homeless Grant	\$ 131,000	\$ -
Second Grant	\$ 95,000	\$ 190,000
Metro for Board Deputy/Consultant	\$ 103,470	\$ 103,470
Metro Meas. M Planning Reimbursement	\$ 57,250	\$ 57,250
<b>TOTAL REVENUES</b>	<b>\$ 511,720</b>	<b>\$ 475,720</b>
<b>EXPENDITURES</b>		
Executive Director	\$ 170,000	\$ 170,000
Homeless Outreach Coordinator	\$ 69,000	\$ 69,000
Homeless Program	\$ 157,000	\$ 121,000
Metro Board/Deputy Consultant	\$ 100,365	\$ 100,365
Liability Insurance	\$ 3,800	\$ 30,000
COG Counsel	\$ 2,500	\$ 2,500
<b>TOTAL EXPENDITURES</b>	<b>\$ 502,665</b>	<b>\$ 492,865</b>
	\$ 9,055.00	\$ (17,145.00)
<b>Beginning Cash on Hand</b>	\$ 85,933.25	\$ 94,988.25
<b>Ending Cash on Hand</b>	\$ 94,988.25	\$ 77,843.25

**Governing Board Agenda Report**

**DATE:** July 20, 2021  
**TO:** Governing Board and Alternates  
**FROM:** Terry Dipple, Executive Director  
**SUBJECT:** Contract with Los Angeles County for 6-month Homeless Grant

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**OVERVIEW**

The purpose of this memorandum is to provide the Governing Board with information related to the contract with Los Angeles County for 6-month Homeless Grant.

**BACKGROUND**

The County Homeless Initiative Team did not have the new contract for the 6-month homeless grant available at the June 2021. Instead, the Governing Board reviewed the framework and statement of work for the grant and voted to authorize the executive director to sign the contract, when finalized by the County HI Team. The executed 6-month contract is attached for review and confirmation by the Governing Board. The terms and conditions of the contract are in line with the framework that was presented, last month.

**RECOMMENDATION**

That the Governing Board confirm the 6-month contract with Los Angeles County to provide for continued funding for the COG's homeless outreach coordinator and new programs, as developed.

**Attachment: County Homeless Grant Contract**



AMENDMENT NO. ONE

BY AND BETWEEN

COUNTY OF LOS ANGELES

AND

LAS VIRGINES-MALIBU  
COUNCIL OF GOVERNMENTS

FOR

HOMELESS SERVICES

CONTRACT No.: AO-20-608

AMENDMENT No. ONE  
BETWEEN  
COUNTY OF LOS ANGELES  
AND  
LAS VIRGINES-MALIBU COUNCIL OF GOVERNMENTS  
FOR  
HOMELESS SERVICES

This Amendment No. One ("Amendment") to Contract AO-20-608 ("Contract") is entered into by and between the County of Los Angeles (hereafter "COUNTY") and LAS VIRGINES-MALIBU COUNCIL OF GOVERNMENTS (hereafter referred to as "CONTRACTOR" or "CONSULTANT"), to provide homeless services.

WHEREAS, on June 19, 2020, the COUNTY entered into a Contract with the CONTRACTOR to provide homeless services to the Chief Executive Office Homeless Initiative Unit; and

WHEREAS, the COUNTY and CONTRACTOR mutually agree that it is to both of their benefit to: 1) extend the contract term from June 30, 2021 to December 31, 2021; 2) modify the Statement of Work to add additional tasks; and 3) revise the Pricing Schedule to add an additional \$45,000 for a maximum of up to \$131,633.

NOW, THEREFORE, in consideration of the foregoing and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, and effective upon full execution, it is agreed between the parties that the Contract shall be amended as follows:

1. Section 4.0, Term of Contract, Paragraph 4.1, shall be deleted in its entirety and replaced as follows:

4.0 TERM OF CONTRACT

- 4.1 The term of this Contract commenced on June 19, 2020 and shall expire on December 31, 2021, unless sooner terminated or extended, in whole or in part, as provided in this Contract.

2. Section 5.0, Contract Sum, Paragraph 5.1, shall be deleted in its entirety and replaced as follows:

5.0 CONTRACT SUM

- 5.1 The Maximum Amount of this Contract shall be \$131,633 for the term of this Contract as set forth Paragraph 4.0 - Term of Contract, above. Any costs incurred to complete this project in excess of the maximum not-to-exceed cost will be borne by the CONTRACTOR.

3. EXHIBIT A, Statement of Work, is deleted in its entirety and replaced with Exhibit A1, Statement of Work, attached hereto.
4. Any and all remaining references to Exhibit A , Statement of Work in the Contract, its Table of Contents, any Amendment and Exhibits shall now be references to Exhibit A1, Statement of Work.
5. EXHIBIT B, Pricing Schedule, is deleted in its entirety and replaced with Exhibit B1, Pricing Schedule, attached hereto.
6. Any and all remaining references to Exhibit B, Pricing Schedule in the Contract, its Table of Contents, any Amendment and Exhibits shall now be references to Exhibit B1, Pricing Schedule.

All other Contract terms remain in full force and effect.

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IN WITNESS THEREOF, COUNTY has caused this Amendment No. One, to Contract No. AO-20-608, to be executed by the Chief Executive Officer. CONTRACTOR has caused this Amendment No. One to be executed by its duly authorized representative.

COUNTY OF LOS ANGELES

Signature:   
Joseph M. Nicchitta for FAD (Jun 27, 2021 16:09 PDT)  
Email: jnicchitta@ceo.lacounty.gov

By \_\_\_\_\_  
FESIA A. DAVENPORT  
Chief Executive Officer

\_\_\_\_\_ Date

APPROVED AS TO FORM: BY  
COUNTY COUNSEL

RODRIGO A. CASTRO-SILVA  


By \_\_\_\_\_  
AMIE S. PARK  
Deputy County Counsel

LAS VIRGENES-MALIBU COUNCIL OF  
GOVERNMENTS

*Terry Dipple*

By\_

Print Name \_\_\_\_\_ Terry Dipple

Title \_\_\_\_\_ Executive Director EXHIBIT A1

## STATEMENT OF WORK

### Las Virgenes-Malibu Council of Governments

#### Section I. Overview

Las Virgenes-Malibu Council of Government (LVMCOG) will provide regional homeless coordination services to regionally support Las Virgenes-Malibu COG's cities in their goal to prevent and combat homelessness.

On September 4, 2018, the County of Los Angeles Board of Supervisors (Board) approved the allocation of funding for regional homelessness coordination services at Council of Government level for coordination between cities in the Los Angeles Continuum of Care.

On November 12, 2019, the Board unanimously approved the framework described in the October 28, 2019 LA County Chief Executive Office – Homeless Initiative (CEO-HI) Board Memo and allocated \$6 million in Measure H funds to be routed through Council of Governments (COGs) to enable cities to support activities that align with the approved Homeless Initiative Action Plan to Prevent and Combat Homelessness. In addition, the Board authorized the CEO-HI to execute and/or amend COG contracts to implement the Innovation Framework.

LVMCOG member cities include Agoura Hills, Calabasas, Hidden Hills, Malibu and Westlake Village. The LVMCOG Governing Board is comprised of elected officials from each of the LVMCOG's member cities and serves as the primary governing body taking actions to support endeavors aimed at maximizing the quality of life and productivity of the region.



This Statement of Work (SOW) is in three parts. The first details how the LVMCOG will ensure that coordination and communication through LVMCOG, its member cities and other partnering public-private agencies will build stronger relationships and increase awareness of homelessness services to cities, service providers, faith-based organizations and stakeholders as described below in Tasks 1 and 2. The LVMCOG will receive \$81,528 in Innovation Funds.

The second part is in response to the Novel Coronavirus (COVID-19) Pandemic. On March 31, 2020, the Board approved a motion delegating certain authorities to the CEO during declared states of emergency as related to the Novel COVID-19. On March 31, 2020, the CEO approved CEO-HI's request to accept State COVID-19 Emergency Homelessness Grand funding allocated to the County and to have delegated authority to amend existing agreements between the County and COGs to allocate the State funding to assist COGs and cities in meeting the hygiene needs of people experiencing homelessness (PEH). The LVMCOG will receive \$5,105 for a three-month period, starting upon execution of this contract.

The third part will focus on the LVMCOG providing regional and outreach coordination services to its member cities and other partnering public-private agencies to build stronger relationships and increase awareness of homelessness services to cities, service providers, faith-based organizations and stakeholders, and serve people experiencing homelessness as described below in Tasks 4, 5 and 6. The total amount for this part is up to \$45,000.

The maximum contract amount is not to exceed \$131,633.

## Section II. Objective

The objective of the regional coordination of homeless services is to provide for better homelessness services coordination between the County, LVMCOG member cities, Regional Homeless Service Providers and others. The regional coordination will also support the County's Homeless Initiative strategies and programs to combat homelessness in the region, as directed by the LVMCOG Governing Board.

## Section III. Tasks/Deliverables

### Task 1: Coordination with Cities

The LVMCOG will retain one full time contractor (Regional Coordinator/Outreach Worker) who will provide regional service coordination and outreach services. Primary scope of duty will include, but not be limited to:

- A. Assist the COG Executive Director in convening meetings with the LVMCOG Homeless Working Group and provide periodic updates to the LVMCOG Technical Advisory Committee and Governing Board on homeless issues.

Target Outcome

- Meetings will be convened quarterly.
- Each meeting minutes to be submitted to County by each quarter.

- B. Assist the COG Executive Director in hosting training; preparing and disseminating information; and handling requests for information from the LVMCOG Governing Board, LVMCOG Technical Advisory Committee, County Homeless Initiative Team, homeless service providers and community members. This information will include, but not limited to, any updates sent by the County Homeless Initiative, Los Angeles Homeless Services Authority or local Coordinated Entry System providers.

LVMCOG will present information verbally as necessary to the Governing Board, Technical Advisory Committee and member cities regarding homelessness priorities, including rapid re-housing, permanent supportive housing, landlord incentives, rental subsidies, housing retention, additional shelters, and programs that preserve and promote affordable housing.

LVMCOG will provide annual trainings to select LVMCOG city staff including, but not limited to law enforcement, first responders, parks and recreation, libraries, public safety, social services, and planning. Some of the training topics will include, but are not limited to, Coordinated Entry System, Outreach and Engagement, Housing Location, L.A HOP, Cultures of Homelessness, Mental Illness and Homelessness, Trauma Informed, Resources and 211.

Target Outcomes

- City departments will have a greater understanding of the work being done in the COG and how to submit referrals into the Coordinated Entry System. Surveys will be administered at trainings. All partners (including community members, city council representatives, and other non-profit providers) in the community will have a greater understanding of the coordinated entry system. Provide at least four training presentations on topics of interest to cities.
  - Trainings and meeting will be measured by sign-in sheets and surveys. Copies to be provided to County.
- C. LVMCOG will obtain its member cities' input about County's Homeless Initiative strategies, programs and Measure H implementation and the County's approved strategies and share with the County.

Target Outcome

- COG's recommendations on County's effort in addressing homelessness will be submitted annually to County.

- D. Assist the LVMCOG Executive Director in facilitating regional advocacy: review key legislations related to homelessness, make recommendations and disseminate recommendations to member cities.

Target Outcomes

- Cities will have a greater understanding of the homeless related legislations.
- Recommendations to other cities on homelessness legislation will review by County prior to dissemination to member cities.

Legislative activities will be measured by policy white papers developed by the COG at least once a year. Policy white papers to be submitted to County by April 1, 2021.

- E. With guidance from the COG Executive Director, plan and coordinate collaborative projects and activities related to the Homeless Programs.

Target Outcomes

- Identify and maintain database of Service Planning Area stakeholders in homeless services and their policies on a quarterly basis.

Update the Homeless Issues Guide to support cities in assisting homeless individuals and addressing various community impacts related to homelessness on a quarterly basis.

- Development of the referral process into the Coordinated Entry System will be completed by June 2020
- Development of referral process to the COG Regional Coordination/Outreach contractor will be completed by June 2020

Serve as liaison between LVMCOG, County, and the business and interfaith groups located in the five-member cities, as directed by the Governing Board.

- F. LVMCOG will facilitate collaboration between Los Angeles County, COG Cities and Communities to work together to combat and prevent homelessness in the Las VirgenesMalibu Region.

- LVMCOG will work with cities, non-profit service providers, other community organizations, congregations, and members of the public to ensure the effective coordination of homeless services within the continuum of care, consistent with policies adopted by the cities.
- LVMCOG will attend monthly local stakeholder coalition meetings to ensure there is effective collaboration across the entire region.

### Target Outcomes

Collaboration among partners is increased based on the feedback gathered at quarterly partner meetings. This will be measured by two surveys during contract year with community leaders, cities, county department staff, LAHSA staff and faith-based leadership. Surveys will be administered in June 2020 and February 2021. Copies and final report on survey to be submitted to County prior to contract expiration.

### Task 2: Outreach

A. Contracted Regional Coordinator/Outreach Worker (Coordinator) will work with city staff, public safety partners and homeless service providers to assist homeless people in response to requests received while performing outreach duties.

- The Coordinator will provide linkages to resources available for the homeless population. Provide referrals to any needed services including health, mental health, education, employment, vocational training. Serve as an advocate or liaison to other organizations as needed.
- The Coordinator will represent the COG at community meetings.

The Coordinator will participate in Coordinated Entry System and regional case conferencing meetings.

### Target Outcomes:

#### Coordinator will:

- Serve at least 12 homeless clients per month.
- Attend at least 12 local and regional meetings during the contract term.
- Participate in the monthly CES and Case Conferencing meetings.

### Task 3: COVID-19 Response

A. In order to mitigate the spread of COVID-19 among PEH and all residents of the Los Angeles County, the County has allocated a portion of State Emergency Funds to assist COGs and cities. State Emergency Funds must be encumbered by COGs and cities before June 30, 2020, otherwise the funding will no longer be available for use. State funds are to be encumbered through sub-contract or purchase order for hygiene needs no later than June 30, 2020. Expenditures can take place after June 30<sup>th</sup>, but as stated in this SOW, the Contractor shall expend all State funding within three months of contract execution.

Target Outcomes:

Funding is available immediately to COGs for the following components:

- Portable handwashing stations;
  - Deployment of portable toilets;
  - Utilization of existing facilities to provide access to hygiene opportunities for PEH;
- and/or
- Provision of incentives to private businesses within cities to allow PEH to utilize hygiene facilities.

Task 4: Homelessness Resource Web Page

Submit a table of contents for the Homelessness Resource web page which outlines the type of information that will be included in the web page. The table of contents to be submitted to County within 30 days of contract Amendment One execution.

Key Activities	Performance Metrics	Deliverable
1. Develop a table of contents for the Homeless Resource web page	Table of contents	Completed table of contents within 30 days of Amendment One execution

Task 5: Regional Coordination

The LVMCOG will retain one full time contractor (Regional Coordinator/Outreach Worker) who will provide regional service coordination and outreach services. The Coordinator will serve as liaison between LVMCOG, County, and the business and interfaith groups located in the five-member cities, as directed by the Governing Board. The Coordinator will support the LVMCOG Executive Director to facilitate collaboration between Los Angeles County, COG Cities and Communities to work together to combat and prevent homelessness in the Las Virgenes-Malibu Region. The desired outcome is for the cities to have a greater understanding County’s homeless system, COG’s homeless-related efforts, homeless-related legislations; enhance multi-jurisdictional coordination; and, how to submit referrals into the Coordinated Entry System. Primary scope of duty will include, but not be limited to, the below activities.

Key Activities	Performance Metrics	Deliverable
2. Assist the COG Executive Director in convening meetings with the LVMCOG Homeless Working Group and provide periodic updates to the LVMCOG Technical Advisory Committee and Governing Board on homeless issues.	Number of meetings Meeting minutes	Quarterly meetings and minutes Narrative to be included in the progress report

3. Assist the COG Executive Director in hosting training with the member cities and community	Number of training Attendance	At least one training per quarter Narrative to be included in the progress report
4. Assist the COG Executive Director in preparing and disseminating information to the member cities	Not applicable	Narrative to be included in the progress report
5. Assist the COG Executive Director to obtain its member cities' input about (1) County's Homeless Initiative strategies, programs and Measure H implementation and the County's approved strategies and share with the County, and (2) how cities can address homelessness	Recommendations	At least one set of recommendations during the contract term
6. Coordinate development and maintenance of web page of homeless partners and resources	Content Maintenance	Web page is developed and live by September 2021. Web page is updated on a quarterly basis

Task 6: Outreach

Contracted Regional Coordinator/Outreach Worker (Coordinator) will work with city staff, public safety partners and homeless service providers to assist homeless people in response to requests received while performing outreach duties.

Key Activities	Performance Metrics	Deliverable
1. Provide linkages and referrals to any needed services including health, mental health, education, employment, vocational training. Serve as an advocate or liaison to other organizations as needed.	Number of clients served Number of referrals	At least 12 homeless clients per month At least 12 of referrals per month
2. Participate in Coordinated Entry System and regional case conferencing meetings.	Number of meetings	At least one meeting per month

DELIVERABLES: LVMCOG shall provide quarterly reports and invoices, describing progress made on items in Tasks 1, 2, 3, 4, 5 and 6 listed above. Digital copies of meeting minutes, materials distributed, etc. must be provided with monthly reports. A final report will be due to the County prior to contract expiration describing how each item of all Tasks were completed.

All reports and invoices shall be submitted to the County Chief Executive Office – Homeless Initiative at the following email addresses:

Ashlee Oh, Principle Analyst  
[aoh@ceo.lacounty.gov](mailto:aoh@ceo.lacounty.gov) and  
copy  
[hiadmin@ceo.lacounty.gov](mailto:hiadmin@ceo.lacounty.gov)

PRICING SCHEDULE

Maximum Contract Amount Not to Exceed: \$131,633

Up to \$81,528 of the total Contract budget is to be paid by County of Los Angeles Innovation Funds for LVMCOG operation costs including personnel as well as nonpersonnel expenses such as office lease, grant writing, equipment, training, and education materials.

In response to the Novel Coronavirus (COVID-19) Pandemic, \$5,105 in State Emergency Funds will be allocated to LVMCOG to increase the availability of hygiene facilities for people experiencing homelessness. State Emergency Funds must be encumbered by COGs and cities before June 30, 2020, otherwise the funding will no longer be available for use. State funds are to be encumbered through sub-contract or purchase order for hygiene needs no later than June 30, 2020. Expenditures can take place after June, but as stated in this SOW, the Contractor shall expend all State funding within three months of contract execution.

Up to \$45,000 of the total contract budget is to be paid by County of Los Angeles for LVMCOG operation costs including personnel as well as non-personnel expenses such as office lease, grant writing, equipment, training, and education materials for Regional Coordination activities.

When the Board approves future fiscal year funding allocations for Measure H, the contract may be amended to increase the contract budget.

Expenses				Budget
<b>PROGRAM STAFFING COSTS</b>				
Position	FTE/12 Months	Rate	Hours	Total
Regional Coordinator/Outreach Worker (Tasks 1 and 2)	1.0 FTE	\$30/hr	2614	\$78,420



Regional Coordinator/Outreach Worker (Tasks 5 and 6)	1.0 FTE	\$5,000/month	6 months	\$30,000
STAFFING COST TOTAL				\$108,420
<b>PROGRAM OPERATION EXPENSES</b>				
Meeting Expenses				\$3,108
Submission of Homeless Resource Web Page table of contents (Task 4)				\$15,000

Page

PROGRAM OPERATION EXPENSE TOTAL				\$18,108
<b>STATE EMERGENCY FUNDS</b>				
COVID-19 Response (Three-month period)				\$5,105
GRAND TOTAL				\$131,633

\*Changes within line items and/or categories require written authorization from the County Project Manager. Written authorization may be defined to include letter, email, and fax. A contract amendment is not required for changes within line items and/or categories, not to exceed the maximum contract amount.