

**LAS VIRGENES – MALIBU COUNCIL OF GOVERNMENTS
GOVERNING BOARD MEETING**

Tuesday, August 21, 2018, 8:30 A.M.

CALABASAS CITY HALL
Founders Hall
100 Civic Center Way, CA 91302

AGENDA

1. CALL TO ORDER

Governing Board Members:
Alicia Weintraub, President
Denis Weber, Vice President
Laura Rosenthal
Mark Rutherford
Stuart Siegel

2. APPROVAL OF THE AGENDA

3. PUBLIC COMMENT PERIOD

Members of the public may address the Governing Board on any subject on or off the agenda by raising their hand and being recognized by the President of the Governing Board. Speakers shall limit their comments to three minutes.

Pursuant to California Government Code Section 54954.2, the Governing Board is prohibited from discussing or taking immediate action on any item not on the agenda unless it can be demonstrated that the item is of an emergency nature, or the need to take action arose subsequent to the posting of the agenda.

4. CONSENT CALENDAR

Consent Calendar items will be approved in one motion unless removed for separate discussion or action.

- A. Approval of June 19, 2018 Draft Meeting Notes – Attachment
- B. August 2018 Executive Director’s Report – Attachment
- C. August 2018 Financial Statement – Attachment

Recommended Action: Approve Consent Calendar

5. INFORMATION ITEMS

- A. Proposition 3 – Water Supply and Water Quality Bond Act of 2018 – Jeremy Wolf from Senator Stern’s office will be in attendance to make a presentation on Proposition 3. – Attachment
Recommended Action: No action is needed as this is an information item.
- B. COG Homelessness Grant Project Update – Susan Duenas, Public Safety Manager, Malibu, will be in attendance to make a presentation.- Attachment
Recommended Action: No action is needed as this is an information item.
- C. Hazard Mitigation Plan Update – Bob Takemura, MLC & Associates, will be in attendance to make a presentation on the progress of updating the COG’s Hazard Mitigation Plan.
Recommended Action: No action is needed as this is an information item.

6. ACTION ITEMS

- A. COG Measure R Adjustments – Attachment
Recommended Action: Approve Malibu’s request for Measure R Adjustment for Pacific Coast Highway at Big Rock Drive Intersection Improvements and at La Costa Area Pedestrian Improvements project.

7. LEGISLATIVE UPDATE

- A. League of Cities
- B. Updates from Area Legislators

8. COMMENTS AND REQUEST FOR FUTURE AGENDA ITEMS

9. FUTURE MEETING DATES

Technical Advisory Committee: September 5, 2018, 8:30 a.m.
Governing Board: September 18, 2018, 8:30 a.m.

10. CLOSED SESSION

Public Employee Performance Evaluation Gov. Code §54957
Title: Executive Director

11. ADJOURNMENT

**Draft Meeting Notes
Governing Board Meeting
June 19, 2018**

Item 1 – Call to Order: The meeting was called to order by President Siegel at 8:33 a.m. The meeting was held in the Council Chambers at Hidden Hills City Hall.

Roll Call of Governing Board members present:

Stuart Siegel, President
Alicia Weintraub, Vice President
Laura Rosenthal
Denis Weber

Item 2 – Approval of Agenda: There was a motion and second to approve the agenda. Motion carried unanimously.

Item 3 – Public Comment Period: None

Item 4 – Consent Calendar: 4.A Meeting Notes from April 17, 2018; 4.B June 2018 Executive Director’s Report; and 4.C June 2018 Financial Statement. Terry Dipple highlighted his Executive Director’s Report. Following his report, there was a motion and second to approve the items on the consent calendar. Motion carried unanimously.

Item 5.A – 2020 Census: Tina Marquez Herzog, Executive Office, Los Angeles County, was present and provide information regarding the 2020 Census. Following questions, President Siegel thanked Ms. Marquez Herzog for attending the meeting and providing information on the 2020 Census process. No action is needed as this is an information item.

Item 6.A – Safe, Clean Water Program: Katy Young, Environmental Deputy for Sheila Kuehl updated the Governing Board on the final version of the Safe, Clean Water Program that will be considered by the Los Angeles County Board of Supervisors on July 10, 2018. Following questions, there was a motion and second to recommend that the Board of Supervisors vote to place the Safe, Clean Water Program on the November 2018 ballot. President Siegel noted that the Governing Board was not voting to endorse the Safe, Clean Water Program at this time. Motion carried unanimously.

Item 6.B – Proposed FY 2018/2019 COG Budget: Terry Dipple presented the proposed FY 18/19 COG Budget and highlighted the 17/18 accomplishments and the 18/19 expected revenue and expenditures. Following discussion, there was a motion and second to approve the budget as presented, Motion carried unanimously.

Item 6.C – Measure M 5-Year Project List: Terry Dipple presented the final 5-Year Project List that was submitted to Metro on June 12, 2018. Following discussion, there was a motion to

confirm approval of the 5-Year Project List and funding allocations. Motion carried unanimously.

Item 6.D – D. Malibu Measure R Adjustment: Terry Dipple presented Malibu’s Measure R Adjustment and the need to take action at this time in order for Malibu to move funds to acquire three parcels for park and ride lots. Following discussion, there was a motion and second to approve Malibu’s Measure R Adjustments. Motion carried unanimously.

Item 7.A – League of Cities: Jeff Kiernan provided an update from the League of Cities.

Item 7.B – Updates from Area Legislators: Aurelia Friedman from Congressman Ted Lieu’s office provided a brief update.

Item 8 – President Siegel announced that the COG’s Bylaws state the Governing Board shall hold elections, in June, for the positions of President, Vice President and Treasurer. The term of office is July 1, 2018 through June 30, 2019. Alicia Weintraub was nominated for President. There were no other nominations. Alicia Weintraub was unanimously elected President. Denis Weber was nominated for Vice President. There were no other nominations. Denis Weber was unanimously elected Vice President. There was a consensus that the City of Agoura Hills continue to serve as the COG Treasurer.

President Siegel turned the meeting over to President-elect Weintraub.

Item 9 – Comments and Requests for Future Agenda Items: There were none.

Item 9 – Future Meeting Dates: President-elect Weintraub stated that she preferred the COG not meet in July and instead meet in August. There was no opposition.

Item 10 – Adjournment: President-elect Weintraub adjourned the meeting at 9:45 a.m.

Respectfully submitted,

Terry Dipple
Executive Director

Also in attendance at the June 19, 2018 Governing Board meeting:

Reva Feldman, City Manager, Malibu
Kerry Kallman, City Manager, Hidden Hills
Greg Ramirez, City Manager, Agoura Hills
Ray Taylor, City Manager, Westlake Village
Terry Dipple, Executive Director
Karen Swift, Metro

Katy Young, Supervisor Kuehl
Mary Strenn, ICMA
Jeff Kiernan, League of Cities
Aurelia Friedman, Congressman Ted Lieu
Joe Briglio, SCAG
Tina Marquez Herzog, Los Angeles County Census 2020
Robert Wong, Caltrans

Memorandum

DATE: August 21, 2018
TO: Governing Board
FROM: Terry Dipple, Executive Director
SUBJECT: Executive Director's Report

OVERVIEW

The purpose of this memorandum is to update the Governing Board on the status of COG projects and other items of interest.

COG Officers & Directors Liability Insurance – The COG FY 18/19 Budget included \$3,600 for officers and directors liability insurance. The actual amount of the renewal invoice was \$3,605.45 and it has been processed for payment.

Measure M Project List – The COG's Measure M 5-Year Project List was submitted to Metro on June 12, 2018. I worked with Metro staff and the cities of Agoura Hills, Malibu and Westlake Village to obtain Letters of No Prejudice for Palo Comado Interchange (Agoura Hills), Park and Ride Lots (Malibu) and Linear Park (Westlake Village). Pursuant to the Measure M Administrative Guidelines, Metro has 60 days to approve our 5-Year Project List. On August 10th I received word that Metro has completed its review of our project list and has a number of questions about certain projects. On Tuesday, August 14th Nicole Englund and I met with Metro staff to review and discuss their questions and concerns. There may be one or two modifications needed to projects but I believe we can address the majority of the issues of concern by working with the COG cities and providing more project details. I am awaiting a formal email from Metro regarding the issues we discussed. In the meantime, I will be meeting with the cities to address the issues. I will provide further details at the COG meeting.

Measure M Planning Funds – I finalized discussions with Metro staff regarding the COG's invoices for preparation of the 5-Year Project List. Two quarterly reports covering December 2017 through June 2018 with invoices totaling \$59,697 were submitted to Metro for payment.

Safe, Clean Water Program – I attended the Los Angeles County Board of Supervisors meeting on July 17th to speak in support of the Board of Supervisors placing the Safe, Clean Water Program parcel tax on the November 2018 ballot. As I reported after the meeting, the Board of Supervisors voted 4-1 to approve the ordinance and place it on the ballot. Katy Young from Supervisor Kuehl's office would like to make presentations to COG cities in hopes of getting support for the parcel tax. I offered to assist her in coordinating this effort. The ordinance enacts an annual special parcel tax in the amount of two and one-half cents per square foot of

Impermeable Surface, upon all Parcels located within the District, commencing in fiscal year 2019-20. The District will allocate the revenues as follows: 10% shall be allocated to the Flood Control District for implementation and administration of Projects and programs and for payment of the costs incurred in connection with the levy and collection of the special Parcel tax and the distribution of the funds generated by imposition of the special Parcel tax in accordance with the criteria and procedures established in this Chapter. 40% will be allocated to cities within the boundaries of the District and to the County of Los Angeles, in the same proportion as the amount of revenues collected within each jurisdiction and within the unincorporated territories, to be expended by those cities within the cities' respective jurisdictions and by the County of Los Angeles within the unincorporated territories that are within the boundaries of the district, for the implementation, operation and maintenance, and administration of Projects and programs. 50% shall be allocated to pay for the implementation, operation and maintenance, and administration of watershed-based Projects and programs.

LA County COGs Informal Gathering at League of Cities Conference – The LA County COG executive directors have been discussing ways to continue to strengthen the collective clout of the COGs. Gateway Cities COG has arranged an informal gathering of board members from the LA County COGs in conjunction with the League of Cities conference, in Long Beach on Wednesday, September 12th 11:00 am to noon at the bar in the Hyatt Regency lobby. The LA County Division lunch is from noon-1:15 and the COG executive directors are hoping attendees would be willing to come a bit earlier to attend the gathering. Gateway Cities COG is exploring options for name tags or ribbons to identify LA County COG board members for this event. Additionally, the executive directors are planning a more formal gathering later this year, to be hosted by South Bay Cities COG. I will provide more information when the details are confirmed.

Hazard Mitigation Plan – The consultant will be at the August 21st COG meeting to provide a progress report. Additionally, the COG is hold a community meeting on Wednesday, August 22, 2018, 6:00-8:00 pm, Calabasas City Hall, Founders Hall. The purpose of the meeting is to obtain input and feedback from the public on ways to mitigate the impact of natural disasters and other hazards on the local community. In addition, during the meeting the results of the Las Virgenes-Malibu Community Risk Survey will be shared and used as a basis for discussion to review the top hazards that concern local residents, what mitigation actions they have taken, and most importantly what additional mitigation efforts are needed to better safeguard the community. The results of the Public Forum will be used to provide input into the updated Multi-Jurisdictional Hazard Mitigation Plan for the COG. The Community Risk Survey has been up on the COG's and cities website for the past two months.

Homeless Initiative – Malibu's Public Safety Manager will be at the August COG meeting to provide an update on the homeless grant project. The COG will begin to invoice the County on a quarterly basis to draw down on the \$30,000 grant funding.

State-Mandated Congestion Management Program – Metro is taking steps to formally opt out of the state-mandated Congestion Management Program (CMP) and they are extending an invitation to their public agency partners to participate in the discussion. In June, the Metro Board approved a staff recommendation to initiate the process to opt out of the state mandated Congestion Management Program (CMP). The Board action allows Metro staff to proceed with

the next step in the process, which is to open a dialogue with its public agency partners about the future of the CMP. Metro has stated the decision to formally opt out of the CMP is not one that it or any of the 89 participating local jurisdictions makes unilaterally but one that must be made by majority consensus. California Government Code §65088.3 states that jurisdictions within a county may opt out of the CMP requirement without penalty, if a majority of local jurisdictions representing a majority of the county's population formally adopt resolutions requesting to opt out of the program.

Metro wants to hear from its public agency partners and is holding a CMP Opt-Out Workshop on Wednesday, September 12, 2018, 2:00 PM-4:00 PM, at Metro Headquarters, One Gateway Plaza, Los Angeles, CA 90012, in the 3rd Floor, Gateway Plaza Room.

Metro NextGen Bus System Study – The NextGen Bus Study Committee has held three meetings. I continue to monitor the progress of the NextGen Bus Study and will schedule a COG presentation at the appropriate time.

Memorandum

DATE: August 21, 2018
TO: Governing Board
FROM: Terry Dipple, Executive Director
SUBJECT: August 2018 COG Financial Summary

SUMMARY

All of the revenue and expenditures are in accordance with the COG's 17/18 adopted budget.

18/19 Expected Revenue

Dues	100,000
FEMA Grant	52,500
Metro (admin & planning)	57,250
Metro (for consultant)	<u>95,663</u>
Total	305,413

18/19 Expenditures to Date

Liability Insurance 18/19	-3,605.45
Terry Dipple LLC – 7/18 Ex. Dir.	-10,833.33
Maureen Micheline 7/18 Metro	<u>-7,732.80</u>
Total	-22,171.58

Memorandum

DATE: August 21, 2018
TO: Governing Board
FROM: Terry Dipple, Executive Director
SUBJECT: Proposition 3 – Water Supply and Water Quality Bond Act of 2018

OVERVIEW

The purpose of this memorandum is to provide the Governing Board with information on Proposition 3 – the Water Supply and Water Quality Bond Act of 2018 that will be on the November 6th ballot.

The following was taken from the League of Cities, which is supporting Proposition 3.

BACKGROUND

The Water Supply and Water Quality Act of 2018 will appear as Proposition 3 on California’s November 6th ballot. If passed, Proposition 3 would make available \$8.9 billion in general obligation bonds to fund projects for water supply and quality, watershed restoration, fish and wildlife protection, sustainable groundwater management and repair of existing dams and canals. Proposition 3 funds would augment \$1.6 billion for water-related projects already approved by the voters on June 5 with the passage of Proposition 68.

MAJOR PROGRAMS TO BE FUNDED BY PROPOSITION 3

Safe drinking water and wastewater treatment for disadvantaged communities. \$750 million. Provides safe drinking water and wastewater treatment for disadvantaged communities
Wastewater recycling. \$400 million. Recycles wastewater mainly for landscaping and industrial uses
Groundwater desalination. \$400 million. Converts salty groundwater to usable water supply.
Urban water conservation. \$300 million. Leak detection, toilet replacement, landscape conversion.

<p>Agricultural water conservation. \$50 million.</p> <p>Improves inefficient irrigation systems, increasing river flows to Delta</p>
<p>Groundwater. \$675 million.</p> <p>Implements the Sustainable Groundwater Management Act., stabilizing groundwater levels in overdraft groundwater basins.</p>
<p>Central valley flood management, including flood plain restoration. \$100 million.</p> <p>Makes farms and communities more flood safe, and makes flood plains for habitat friendly. Additional \$50 million for retrofit of a reservoir (probably Bullard's Bar) for better flood management.</p>
<p>San Francisco Bay Wetlands and flood improvements. \$200 million.</p> <p>Improves wetlands in San Francisco Bay to provide flood protection and mitigate sea level rise.</p>
<p>Flood Control. 100 million</p>
<p>Data management. \$60 million.</p> <p>Better data collection and management: streamflow, etc.</p>
<p>Stormwater management \$600 million for a variety of state agencies.</p> <p>Capture and treatment of stormwater flows improved river and ocean water quality and increasing water supplies</p>
<p>Watershed Restoration. \$2.355 billion to a wide variety of state agencies.</p> <p>Pays for better management of watersheds throughout the state to improve water quality and water supply.</p>
<p>Land Management for Water Yield. \$100 million.</p> <p>Removal of invasive weeds which use excessive amounts of surface and groundwater such as tamarisk, yellow star thistle, and Arundo. Estimates of water savings are in excess of one million acre feet per year.</p>
<p>Central Valley Fisheries restoration. \$400 million.</p> <p>Restoring fish habitat. Supplements necessary stream flows.</p>
<p>Water and specific habitat improvements for fisheries. \$350 million.</p> <p>Purchase of water for fish and waterfowl.</p>
<p>Salmon/steelhead restoration. \$300 million</p>

<p>Waterfowl habitat. \$280 million.</p> <p>Helps acquire and restore waterfowl habitat.</p>
<p>Bay Area Regional Reliability. \$250 million.</p> <p>Improves interconnections between Bay Area water agencies, making it easier to survive droughts.</p>
<p>Improvement to Friant Kern Canal and other Friant water interconnections. \$750 million.</p> <p>Restores lost capacity to Friant Kern Canal, pays for groundwater recharge programs, water conservation and possibly new water conveyance in the Friant area.</p>
<p>Oroville Dam Spillway Repair. \$200 million.</p> <p>Makes Oroville Dam more flood safe.</p>

The initiative also allows state and federal water contractors to recover the funds they pay in climate change charges due to implementation of AB 32, and use those funds in their own systems for water and energy conservation to reduce greenhouse gas emissions. These water/energy conservation projects must meet AB32 standards for emissions mitigation.

Memorandum

DATE: August 21, 2018
TO: Governing Board
FROM: Terry Dipple, Executive Director
SUBJECT: COG Homelessness Grant Project Update

OVERVIEW

The purpose of this memorandum is to provide the Governing Board with an update on the COG Homelessness Grant Project that is funded by Los Angeles County Measure H funds.

Susan Duenas, Public Safety Manager, Malibu, will be at the COG meeting to discuss the COG's Draft Statement of Work. The COG's Draft Statement of Work is attached for your review.

BACKGROUND

On June 13, 2017, the County of Los Angeles Board of Supervisors approved Measure H funding allocations in support of the County's Homeless Initiative strategies to combat homelessness in the County. The Las Virgenes-Malibu COG received \$30,000 that the Governing Board allocated to Malibu to assist in coordinating homeless efforts for the COG cities. The Board of Supervisors has committed to continued funding for the COGs and it is anticipated that the next round of the annual grant funding will be available in October 2018.

The objective of the regional coordination of homeless services is to provide for better homelessness services coordination between the County, the COG member cities, regional homeless service providers, faith organizations and others. The regional coordination will also support the implementation and support of the County's Homeless Initiative strategies and programs to combat homelessness in the region.

Statement of Work
Homeless Regional Coordination Services
Las Virgenes-Malibu Council of Government
DRAFT – 7/31/18

Section I. Overview

On June 13, 2017, the County of Los Angeles Board of Supervisors (Board) approved Measure H funding allocations in support of the County’s Homeless Initiative (HI) strategies to combat homelessness in the County. Along with approving the funding allocations, the Board also motioned to allocate funding for regional homelessness coordination services at Council of Government level for coordination between cities in the Los Angeles Continuum of Care.

Las Virgenes-Malibu Council of Governments (LVMCOG) member cities include Agoura Hills, Calabasas, Hidden Hills, Malibu and Westlake Village. The LVMCOG Board of Directors is comprised of elected officials from each of the LVMCOG's member cities and serves as the primary governing body. LVMCOG has contracted with the City of Malibu to facilitate and coordinate homeless services for the LVMCOG cities.

Section II. Objective

The objective of the regional coordination of homeless services is to provide for better homelessness services coordination between the County, LVMCOG, member cities, regional homeless service providers, faith organizations and others. The regional coordination will also support the implementation and support of the County’s Homeless Initiative strategies and programs to combat homelessness in the region.

Section III. Tasks/Deliverables

Task 1: Coordination with Cities

On behalf of LVMCOG and in close collaboration with LVMCOG, the Malibu Public Safety Manager and staff will work with the member cities to:

- A. Attend meetings of the LVMCOG Technical Advisory Committee to facilitate a discussion with the five city managers of the COG’s member cities, as needed.

- B. Prepare and disseminate information and handle request for information from the LVMCOG Governing Board, LVMCOG Technical Advisory Committee, County Homeless Initiative Team, and homeless service providers.
- C. Review and make recommendations on key legislation related to homelessness.
- D. Coordinate with the member cities, on a quarterly basis, to explore and discuss topics relevant to the sub-region and Service Planning Area (SPA) regions, as well as share information and resources.
- E. Plan and coordinate collaborative sub-regional projects and activities related to the Homeless Programs with guidance from the LVMCOG Governing Board and the LVMCOG Technical Advisory Committee, such as:
 - Development of a Homeless Issues Guide to assist cities in assisting homeless individuals and addressing public safety impacts related to homelessness
 - Implementation of an Encampment Management Program aimed at reducing fire danger.
- F. Provide information and assistance to member cities/agencies on homeless services and issues, such as:
 - Rapid re-housing
 - Permanent supportive housing
 - Mental health services
 - Landlord incentives
 - Rental subsidies
 - Housing retention
 - Shelters
 - Programs that preserve and promote affordable housing
 - Programs and policies that ensure public safety
- G. Provide support and input in implementing Measure H and the County's approved strategies and programs to combat homelessness.
- H. Provide input and recommendations to the County in preparation of the annual Cities' Summit to Combat Homelessness.

Deliverable 1: Final Report on Coordination with Cities

A final report on Task 1 will be due to the County upon contract completion and shall describe the outcomes of Task 2, Coordination with Cities.

Task 2: Coordination with Service Providers and Community Stakeholders

On behalf of LVMCOG and in close collaboration with LVMCOG, Malibu Public Safety Manager and staff will work with regional homeless organizations and coalitions to support the coordination of homeless services in the region including but not be limited to:

- A. Engage with the City and County of Los Angeles, as needed, to identify partnerships, potential collaboration, and opportunities to implement programs and services funded by Measure H (County of Los Angeles) and Proposition HHH (City of Los Angeles)
- B. Serve as liaison between LVMCOG, County, and the business and interfaith groups located in the five member cities.
- C. Identify and maintain database of Service Planning Area stakeholders in homeless services and their policies.
- D. Identify or help to identify and support community leaders in the public and private sectors who can support city-level planning or regional ongoing coordination efforts.
- E. Work with Chambers of Commerce to educate businesses on the County's Homeless Initiative strategies and regional homeless issues. Convene meetings with Chambers of Commerce as needed.
- F. Create and maintain a list of local homeless resources and programs for distribution amongst service providers and community stakeholders.

Deliverable 2: Final Report on Coordination with Service Providers and Community Stakeholders

A final report on Task 2 will be due to the County upon contract completion and shall describe the outcomes of Task 2, Coordination with Service Provider/Community Stakeholders.

Total budget for project is \$30,000 annually to be paid by County of Los Angeles.

LAS VIRGENES-MALIBU COUNCIL OF GOVERNMENTS REGIONAL HOMELESSNESS COORDINATION SERVICES				
PROGRAM BUDGET				
PROGRAM STAFFING COSTS				
Position	FTE/12 Months	Rate	Hours	Total
Public Safety Manager	1	\$54.56/hr	250	\$13,640
Public Safety Specialist	1	20.19/hr	686	\$13,850
STAFFING COST TOTAL				\$27,490
PROGRAM OPERATION EXPENSES				
Meeting Expenses – if any				\$500
Printing– if any				\$2,010
Website Hosting and Technology Support – if any				
Others?				
PROGRAM OPERATION EXPENSE TOTAL				\$2,510
PROGRAM BUDGET TOTAL				\$30,000.00

Memorandum

DATE: August 21, 2018
TO: Governing Board
FROM: Terry Dipple, Executive Director
SUBJECT: Measure R Adjustments

OVERVIEW

The purpose of this memorandum is to provide the Governing Board with information regarding the COG's Measure R Adjustments.

RECOMMENDATION

Approve Malibu's request for Measure R Adjustment for Pacific Coast Highway at Big Rock Drive Intersection Improvements and at La Costa Area Pedestrian Improvements project.

BACKGROUND

The City of Malibu is requesting that the Fiscal Year 2013-14 funds programmed for Pacific Coast Highway at Big Rock Drive Intersection Improvements and at La Costa Area Pedestrian Improvements project be extended until June 30, 2019. The Big Rock Drive Intersection Improvements portion of the project has already been completed. The City awarded a contract for the La Costa Area Pedestrian Improvements in March 2018 but due to the long lead-time on the traffic equipment and the summer lane closure moratorium on Pacific Coast Highway, which prohibits lane closures between Memorial Day and Labor Day, the contractor was unable to begin work. The City anticipates that the project will be completed in Fiscal Year 2018-19.

This Measure R Adjustment is revenue neutral in that no new funds are requested.